

## Notice for an Annual General Meeting

The Tilbrook Village Hall Amenities Committee Reg. Charity Number 302663

### Notice of Meeting

NOTICE IS HEREBY GIVEN that the Annual General Meeting of Tilbrook Village Hall Amenities Committee will be held at Tilbrook Village Hall, Church Lane, Tilbrook, Huntingdon, PE28 0JS at 7p.m. on **Tuesday 12<sup>th</sup> May 2026** to transact the following business.

Nominations for the position of Committee Members must be received by **28<sup>st</sup> April 2026** [Email an expression of interest to Chair on [Chair@Tilbrookvillage.co.uk](mailto:Chair@Tilbrookvillage.co.uk)]

### AGENDA

#### 1. Minutes of the previous meeting

To be agreed and matters arising.

#### 2. Reports and accounts

To receive and consider the accounts for the year ended 31 March 2026 and the reports of the charity trustees and auditors.

Auditors - To appoint **Mark Ellis BA FCA** as the auditor.

#### 3. Auditors' remuneration

The auditor is not charging for his services.

#### 4. Election of Committee Members (Charity Trustees)

Please see the attached election notes for further information about each candidate.

Nominations for Committee Members

- **Stephen Birch**
- **David Cowan**
- **Anne McManus**
- **Stuart Purdie**
- **Richard Gudgeon**
- **Lawrence Tattersall**
- **Sandy Havercroft**

If further nominations are received by the Chair by 28<sup>th</sup> April 2026 a revised agenda will be issued by 5<sup>th</sup> May 2026.

#### 5. To receive nominations for Charity Trustees from Schedule 2 Organisations

- **Tilbrook Parish Council**
- **All Saints Tilbrook Parochial Church Council**

## **6. Alteration to the Constitution**

To consider and vote upon the following resolutions from the Committee Members (Charity Trustees).

Further details will be given once proposed resolutions are finalised. A revised agenda will be issued by 5<sup>th</sup> May 2026.

That clauses 2 and 3 be amended to increase the number of elected representatives from SIX to EIGHT.

That Schedule 2 be amended to remove reference to defunct local Tilbrook branches of organisations listed in lines 1 to 5 inclusive, namely Workers' Education Association, WI, Tilbrook Glee Club, Methodist Chapel, British Legion

## **7. Members proposed resolutions (if required)**

Details will be given once proposed resolutions are received. Proposed resolutions should be sent to the Chair by noon, 28<sup>th</sup> April 2026. A revised agenda will be issued by 5<sup>th</sup> May 2026.

## **8. Any other business (if required)**

To deal with any matters raised with the Chair prior to commencement of the meeting.

By order of the Board of Charity Trustees

Stephen Birch

Chair – 20<sup>th</sup> April 2026

## ***Election Notes***

***The following candidates are current serving elected committee members and Trustees and of the Charity.***

- ***Chair – Stephen Birch***
- ***Vice Chair – David Cowan***
- ***Treasurer – Sandy Havercroft***
- ***Richard Gudgeon***
- ***Anne McManus***
- ***Stuart Purdie***
- ***Lawrence Tattersall***