

## Community Engagement Co-ordinator

Crofton Community Centre,  
20 hours per week  
Reporting to: Centre Manager  
Salary: £14,100–£16,200 per annum  
(£26,000–£30,000 FTE, depending on experience – see below)

**Closing date: Midnight, Monday 6th April 2026**

### Something a Bit Different

This isn't a role where you'll sit at a desk and manage a process. It's a role where you'll get out into the community, have real conversations, build genuine relationships, and help shape what Crofton Community Centre becomes next.

We're entering a period of transformation – working to make the centre something the people of Hill Head and Stubbington are truly proud of. The Community Engagement Worker will be central to that. You'll be the person listening to what the community needs, identifying what's missing, and helping us design and develop activities and initiatives that make a real difference to people's lives.

It's a 20-hour-a-week role, so it's likely to suit someone for whom this work is a genuine calling – perhaps someone returning to work, moving into a community-focused career, or looking to combine this with other commitments. What it isn't is a quiet, administrative post. It's outward-facing, creative, and varied, and it will require energy, initiative, and a genuine passion for community.

### What You'll Be Doing

The role spans four broad areas, and you'll be working across all of them:

#### **Understanding the community**

Conducting a structured community needs audit – through conversations, surveys, outreach sessions, and engagement events. Gathering and making sense of what you hear, and presenting it in a way that helps us make good decisions about what to offer.

#### **Building relationships**

Developing trust and positive working relationships with residents, existing centre users, local community groups, and partner organisations. Being a visible, approachable, and enthusiastic ambassador for the Centre in the local area.

#### **Developing activities and events**

Designing and proposing new activities, programmes, and events that respond to what you've heard from the community. Supporting the planning and early-stage delivery of new initiatives, working alongside staff, volunteers, and partners.



## Increasing participation and inclusion

Actively encouraging more residents to get involved – as participants, volunteers, or contributors to the Centre’s future. Making sure the centre’s offer genuinely reflects the breadth and diversity of the local community.

### What We’re Looking For

We’d love to hear from people who bring some or all of the following:

- Strong interpersonal skills – genuinely at ease talking with a wide range of people, building trust, and listening well
- Experience of community outreach, engagement, or working directly with the public in any setting
- The ability to organise and help deliver small-scale events or activities
- Confidence gathering information, recording it accurately, and drawing out themes and insights
- Good written communication skills – able to write clearly for different audiences
- Self-motivation and strong time management – comfortable working independently and managing your own workload
- A genuine commitment to inclusion and to ensuring the Centre is welcoming to everyone

Experience in community development, social work, health, education, youth work, or a related field would be valuable – but we’re open to people who have built these skills in different ways. Formal qualifications are not required. What matters most is that you understand communities, you know how to listen, and you have the creativity and drive to turn what you hear into something real.

### Salary & Hours

We want to be transparent about pay, so here’s how we’ve set it out. This is a 20-hour-per-week role, so we’re showing both the actual salary and the full-time equivalent (FTE) to make it straightforward to compare:

**Experienced candidates** – those who can demonstrate a strong track record in community engagement or a closely related field – can expect **£15,700–£16,200 per annum (£29,000–£30,000 FTE)**, depending on experience.

**Candidates earlier in their community engagement career** – those with relevant transferable skills and genuine passion but less direct experience – would start at **£14,100–£14,900 per annum (£26,000–£27,500 FTE)**, with clear scope to develop within the role.

We recognise that a 20-hour salary is a modest income, and we want to be honest about that. What we can offer alongside it is a role with real purpose and genuine autonomy, the opportunity to shape something that matters to your local community from the ground up, and a small, supportive team that will value your contribution enormously.



## You Don't Need to Tick Every Box

Community engagement work draws people from all kinds of backgrounds – former teachers, NHS workers, youth workers, volunteers who've spent years doing this unpaid, people who've spent their careers in a different field but have always wanted to do something like this. We're interested in all of those stories.

We know that imposter syndrome is real, and that brilliant people sometimes talk themselves out of applying. If you're passionate about this community, confident you can build relationships and listen well, and excited about what Crofton could become – please apply. We'd love to hear from you.

If you have any accessibility requirements for your application or interview, please email us at [jobs@croftoncommunity.co.uk](mailto:jobs@croftoncommunity.co.uk) and we'll do everything we can to support you.

## How to Apply

To apply, please follow the link on the Crofton Community Centre website: [www.croftoncommunity.co.uk](http://www.croftoncommunity.co.uk)

If you have any questions about the role before applying, please email us at: [jobs@croftoncommunity.co.uk](mailto:jobs@croftoncommunity.co.uk)

We'll be reviewing applications as they arrive and may be in touch before the closing date – so we'd encourage you to apply early if you're interested.

**Closing date:** Midnight, Monday 6th April 2026

**Interviews:** Wednesday 8th April 2026

We will aim to hold interviews on Wednesday 8th April. If you are a strong applicant who is genuinely unable to attend on that date, please do let us know – we may be able to arrange an alternative, though this is our strong preference and we'd encourage you to keep that date free if you can.

If you have any accessibility requirements for your application or interview – whether that's the format of the application, the interview environment, or anything else – please email [jobs@croftoncommunity.co.uk](mailto:jobs@croftoncommunity.co.uk) and we'll do everything we can to help.

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