

CLENCHWARTON MEMORIAL HALL

Internal Audit Report/Independent Examination

Prepared in consultation with the Management Committee

Financial Year Ended 31st March 2023

I have completed an internal audit of the accounts for Clenchwarton Memorial Hall for the year ended 31st March 2023. I would like to thank the Treasurer (Mr Kevin Puddephatt) and the Hall Chairperson (Rev'd Sheila James) for providing me with all the information required for the audit.

A number of matters were discussed with a view to helping the Memorial Hall management committee (herewith referred to as "the M.C.") move forward with continuous improvement. The M.C. has ultimate responsibility for directing the activity of the Hall, ensuring it is well run and delivering the outcomes for which it exists. The Treasurer shared various documents with me including Unity Trust savings, hall accounts and the electricity invoice.

The M.C. held its AGM in March 2023. The committee is encouraging new members to come forward.

The committee continues to be highly imaginative and innovative in its approach to conserving its finances. As documented last year, the Memorial Hall has entered into a unique agreement with Ripple Energy, an onshore company generating renewable energy from wind farms. The deal will result in significant monthly energy savings for the next twenty years (minimum) when the system goes online from November 2023.

An EV charger point has been installed at the hall which will provide a very useful service to local people (and those farther afield) in the years ahead. Negotiations with "Total Energies" mean that the Hall Committee is available to supply motorists with electricity at a highly competitive rate. The committee is taking steps to publicise this facility.

Pre-school activities continue but the client has changed. The new user is "Giggles and Squiggles". This continues to provide a more useful (and regular) income stream. The hall will be used again as a polling station in May 2023.

The hall's savings account (as of 31st March 2022) stands at £4,458, slightly down on the previous year. I would again urge that an application be made to the Parish Council for grant funding. No grant monies have been received for some four years. There also appears to be rental payments outstanding from the Council in respect of meeting hall usage.

I remain content that the Memorial Hall's financial accounting systems are both robust and efficient. All necessary documentation has been provided for my inspection. In addition, I am assured that fire alarms, electrical wiring and other testing is undertaken on a regular basis. A Hirers' Agreement is in place which issues guidelines to hall users.

In conclusion, I would thank the Clenchwarton Memorial Hall management committee for inviting me to carry out this audit. I am satisfied that financial/administrative arrangements for the Hall remain at a high standard. I am impressed by its deployment of innovative energy efficiencies which helps the building remain climate friendly as well as helping to conserve precious funds.

ROBIN GOREHAM

5th April 2023

(Internal Auditor)