Interment arrangements cannot be finalised until:

* All required documents are completed and submitted.
* Full payment is received.

For full-body burials:

* An electronic Green Burial Certificate must be sent to the Parish Council at least two working days prior to interment by email to claire.boles@blunsdon-pc.gov.uk
* A copy of the Registrar’s email OR a certificate must be provided on the day of burial by email to claire.boles@blunsdon-pc.gov.uk

Deceased Details

|  |  |
| --- | --- |
| Surname & Title: |  |
| Maiden Name (if applicable): |  |
| First & Middle Names: |  |
| Last Address: |  |
| Date of Birth |  |
| Date of Death & Age on Death |  |
| Place of Death |  |
| Occupation |  |
| Residency Status:  Blunsdon Resident / Non-Resident |  |

Interment Details

|  |  |
| --- | --- |
| Date and Time requested by Funeral Directors |  |
| Type: Full Burial / Ashes / Child |  |
| Grave type: Full Grave / Cremation Plot |  |
| Depth of burial Grave: Single / Double |  |
| New Plot or Reopening of Plot |  |

|  |  |
| --- | --- |
| If re-opening of Plot  Full Name of last interment: |  |
| Plot Number: |  |
| Grant Number: |  |
| Date of last interment: |  |

|  |  |
| --- | --- |
| If Full Burial: Type of Material of Coffin/Casket |  |
| If Full Burial: Dimensions of Coffin/Casket |  |

Applicant Details:

|  |  |
| --- | --- |
| Full name and title: |  |
| Address: |  |
| Email address: |  |
| Phone Number: |  |
| Relationship to deceased: |  |
| Exclusive Rights of Burial Owner Y/N |  |
| Signature:  Date: |  |

Funeral Directors Information

|  |  |
| --- | --- |
| Funeral Directors Name: |  |
| Address: |  |
| Phone No: |  |
| Plot No: |  |
| Invoice No from BPC to Directors |  |
| Exclusive Rights of Burial Deed Charge:  Burial Deed Number: |  |
| Notice of Burial Interment Charge: |  |

Exclusive Right of Burial (ERoB)

**Opening a Grave – Ownership Requirements**

A grave may only be opened with the consent of the registered holder(s) of the Exclusive Right of Burial. The named owner on the Deed of Grant holds the automatic entitlement to be buried in the designated grave.

In any other circumstance, legal ownership must be formally transferred to an eligible individual before any burial or memorial-related application can be processed.

It is the responsibility of the funeral arranger to ensure that all ownership matters are resolved prior to confirming interment arrangements.

**Authorisation and Consent for Grave Access and Interment**

Please select the appropriate option and complete the relevant section:

**Option A – New Grave or Ashes Plot**

* I/we are applying for the Exclusive Right of Burial for a period of 100 years
* I/we give permission for the grave to be opened for the planned interment
* I/we acknowledge and agree to follow all current Cemetery Rules and Regulations

**Option B – Re-opening a Grave (Living Registered Owner only)**

* I/we confirm that Plot No. \_\_\_\_\_\_\_\_\_\_\_ is registered in our name
* I/we consent to the grave being re-opened for the specified interment

Option C – Re-opening a Grave for the Deceased Owner

* I confirm the grave is being opened to bury the deceased registered owner
* I understand that no further interments or memorial works may take place until legal ownership is transferred
* I/we intend to apply for the transfer of ownership at a later date
* I/we are the legal executor(s) or administrator(s) and attach the following:
  + ☐ Sealed Grant of Probate
  + ☐ Letters of Administration
  + ☐ I/we will complete a Statutory Declaration (for cases where the deceased died intestate)

Option D – Re-opening a Grave (Other Circumstances)

* I confirm that the grave is being re-opened for the interment specified
* I acknowledge that proof of legal ownership and transfer is required before any further burials or memorials can be authorised

Important If the deceased had a notifiable infectious disease or was exposed to radiation at the time of death, please notify the Parish Clerk in writing.

Privacy & Data Protection

Blunsdon Parish Council is committed to protecting your personal information and complies with the provisions of the Data Protection Act 2018. All data collected will be stored securely, used responsibly, and processed in accordance with relevant legislation.

Applicant/Executor Confirmation

|  |  |
| --- | --- |
| Full Name & Title  Individual 1 |  |
| Address |  |
| Email:  Phone Number: |  |
| Relationship to deceased: |  |
| Signature:  Date: |  |

|  |  |
| --- | --- |
| Full Name & Title  Individual 2 (if applicable) |  |
| Address & Postcode |  |
| Email:  Phone Number: |  |
| Relationship to deceased: |  |
| Signature:  Date: |  |

Cemetery Rules Agreement

Declaration of Compliance By signing this form, I/we acknowledge that we have read and understood the Blunsdon Cemetery Rules and Regulations, and agree to abide by them in full. We understand that failure to comply may lead to appropriate corrective action being taken by Blunsdon Parish Council.

Office Use Only

Deed of Grant Number Issued:

Original Documents Seen / Statutory Declaration Received:

Date Issued