



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 February 2022  
Period end date

Period start date To 31 January 2023

Charity name: Victoria Community Association

Charity registration number: 1153850

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Victoria Community Association operates to promote community development, provide facilities for recreation and leisure, and support educational and social welfare activities for the public benefit as outlined in its governing documents.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	During the financial year, the association engaged in several key activities to achieve its objectives: <ul style="list-style-type: none"><li>• Hiring facilities for community events (£7,596 income).</li><li>• Organising youth club sessions with an associated entry fee (£425 income).</li><li>• Facilitating projects funded by external grants (£23,700 from grants, including restricted funding).</li><li>• Offering training and resources to community members.</li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm they have had regard to the Charity Commission's guidance on public benefit when planning and delivering these activities.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
	Para 1.38	

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The association made significant contributions, including:</p> <ul style="list-style-type: none"> <li>Organising youth club activities, which engaged local youth in constructive and educational programs.</li> <li>Utilising restricted funding to expand support to community initiatives.</li> <li>Enhancing facilities and programs by acquiring new equipment (£15,094 expenditure).</li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The association exceeded expectations by increasing overall community engagement and achieving substantial funding to support further activities.
Performance of fundraising activities against objectives set	Para 1.41	The fundraising efforts brought in £241, which supported operational costs.
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the period, the association held cash funds of £24,098, an increase compared to the previous year's funds of £18,785.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The association holds reserves to ensure sustainability for future operations, focusing on maintaining adequate funds for ongoing projects and contingencies.
Amount of reserves held	Para 1.22	Total reserves held amount to £24,098, with £15,712 being restricted funds.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<ul style="list-style-type: none"> <li>• Facility hire (£7,596).</li> <li>• Grants (£23,700).</li> <li>• Youth club entry fees (£425).</li> <li>• Fundraising (£241).</li> </ul>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The primary risks identified include the dependency on grant funding and the rising costs of utilities and services. Mitigating strategies include diversifying income sources and seeking cost-effective service providers.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The charity in general meeting shall elect the officers and the other trustees. The trustees may appoint any person who is willing to act as a trustee. Subject to sub-clause 5(b) of this clause, they may also appoint trustees to act as officers. Each of the trustees shall retire with effect from the conclusion of the annual general meeting next after his or her appointment but shall be eligible for re-election at that annual general meeting. No-one may be elected a trustee or an officer at any annual general meeting unless prior to the meeting the charity is given a notice that: (a) (b) (c) (a) (b) is signed by a member entitled to vote at the meeting; states the member's intention to propose the appointment of a person as a trustee or as an officer; is signed by the person who is to be proposed to show his or her willingness to be appointed. The appointment of a trustee, whether by the charity in general meeting or by the other trustees, must not cause the number of trustees to exceed any number fixed in accordance with this constitution as the maximum number of trustees. The trustees may not appoint a person to be an officer if a person has already been elected or appointed to that office and has not vacated the office.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	

Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	
Other name the charity uses	
Registered charity number	
Charity's principal address	

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dean Hamer	Chairperson		Trustees
2	David Lyon	Treasurer		Trustees
3	Victoria Buckley	Secretary		Trustees
4	Carolyn Szpak	Vice Treasurer		Trustees
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Dean Hamer	David Lyon

Position (eg Secretary, Chair, etc)	Chairperson	Treasurer
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Date	29/11/2024
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