

**Public notice** is given for the **Third Meeting of 2026/27** for **Blunsdon Parish Council**, which will be held on **Monday 11<sup>th</sup> May 2026**, at the village hall, beginning at 7:30 p.m.

**Addressed to:** Cllrs Ian Jankinson, (Chair) (IJ), Sandra Keates (SK), Kingsley Poulton (KP), Ian Selwood (IS), Paul Weston (PW), Peter Hughes (PH) & Nick Gardner (NG)

Dear Councillors,

You are summoned to attend the above ordinary meeting of Blunsdon Parish Council, held to transact the business listed in the agenda below. Members of the public and press are welcome to attend.



Signed:

Deborah Braiden, Clerk to the council. Date: 5<sup>th</sup> May 2026

Minute Ref No.	AGENDA
29	<p><b>1 To receive and approve</b> Election of Chairman</p> <p><b>2 To receive and approve</b> Election of Vice-Chairman</p> <p><b>3 To receive and approve</b> Declarations of acceptance to office</p> <p><b>4 To receive</b> Register of Interest forms (ROI's)</p> <p><b>5 Working groups &amp; representatives. To approve the election of</b> Member Groups &amp; Representatives (including Outside Bodies)</p> <ul style="list-style-type: none"> <li>a. Planning <b>Committee</b></li> <li>b. Ground Maintenance <b>Group</b> (includes GM contract, Local Open Spaces, recreation &amp; play areas, allotments &amp; transferred Services)</li> <li>c. Governance, Staffing &amp; Policy <b>Group</b></li> <li>d. Finance <b>Committee</b></li> <li>e. Facilities <b>Group</b> – includes H&amp;S &amp; maintenance of all buildings, car parks, &amp; street furniture</li> <li>f. Transport, Highways, Footpaths &amp; Rights of Way - <b>Representative</b></li> <li>g. Broadband &amp; Communications - <b>Representative</b></li> <li>h. Education - <b>Representative</b></li> <li>i. Outside Bodies: Community Rural Safety Partnership - <b>Representative</b></li> <li>j. Outside Bodies: Wilts Association of Local Councils (SAC) - <b>Representative</b></li> <li>k. To receive and approve '<b>Terms of References</b>' for working groups, Planning, GM, Governance &amp; Facilities</li> <li>l. <b>To approve</b> Terms of References for Groups, &amp; Finance &amp; Planning Committees</li> </ul>
30	<b>APOLOGIES:</b> Members who cannot attend a meeting to tender apologies to the Clerk or the Chairman for approval.
31	<b>DECLARATIONS – INTERESTS AND DISPENSATIONS</b> <ul style="list-style-type: none"> <li>1) To receive declarations of interest from councillors for items on the agenda.</li> <li>2) To receive and grant written requests for dispensations for disclosable pecuniary or non-pecuniary interests. <i>(As required by the Council's Code of Conduct for Members and the Localism Act 2011).</i></li> </ul>
32	<b>PUBLIC RECESS</b>

	<p>Recess - Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or items on this agenda complying within the Council's Standing Orders. <i>Public Bodies (Admission to Meetings) Act.</i></p>
<b>33</b>	<p><b>MINUTES</b></p> <ol style="list-style-type: none"> <li>1) To approve the draft minutes for the following Parish Council Meeting held on <b>7<sup>th</sup> April.</b></li> <li>2) To review action points from the above minutes and approve further actions required.</li> </ol>
<b>34</b>	<p><b>PLANNING</b></p> <ol style="list-style-type: none"> <li>1) <b>To receive and note planning decisions advised by Swindon BC</b>  Application Number: S/HOU/26/0268/JP  Proposal: Proposed rear extension and raised ridge  Site Address: 95 Ermin Street, Blunsdon Swindon SN26 8AA  Decision: Granted</li>   <li>2) <b>To consider and agree comments upon new applications deposited from Swindon Borough Council for comment listed:</b>   Application Ref: S/HOU/26/0511  Description: Erection of proposed single storey side/rear extension, two storey rear and associated works.  Site Address: Lilac Cottage, Kingsdown Lane, Blunsdon Swindon SN25 5DL  Respond by 13<sup>th</sup> May   Application :S/26/0143  For: Erection of an external plant room to house heat pumps, erection of a storage building, path and service connections. Temporary removal of a section of wall on the Southern boundary for plant and equipment in a work area.  At: St Leonards Church, Churchway Blunsdon Swindon  Respond by 15<sup>th</sup> May</li>   <li>3) <b>To receive &amp; note planning correspondence</b></li> </ol>
<b>35</b>	<p><b>FINANCE</b></p> <p><b>AGAR:</b></p> <ol style="list-style-type: none"> <li>1) <b>To receive and approve</b> Year-End Accounts following closedown with Rialtas – A brought forward General Reserves figure of £88,714 with Earmarked reserves of £237,688. Total balance £326,402. Chair and RFO to sign balance sheet for the same.</li> <li>2) <b>To receive &amp; approve</b> items listed in the <b>Annual Governance Statement - Section 1</b> of the Council's AGAR for 25/26 as compliant (attached). Chair and clerk to sign.</li> <li>3) <b>To receive and approve</b> totals listed in the <b>Accounting Statements – Section 2</b> of the Council's AGAR for 25/26 signed by the RFO upon completion. To be signed by Chair as approved. <b>To note</b> these are currently <b>unaudited</b> and subject to change.</li> <li>4) <b>To approve</b> dates for the Notice of Public Rights and Publication of unaudited Annual Governance &amp; Accountability Return <b>as Wednesday 3<sup>rd</sup> June 26 to Tuesday 14<sup>th</sup> July 26 inclusive (being 30 working days and including the first 10 days of July).</b> This public announcement will be placed on 28<sup>th</sup> May.</li> <li>5) <b>To note and approve</b> two further recommendations from the Internal Audit Report – 1.3 &amp; 3.5</li> <li>6) <b>To note &amp; approve</b> regular and pre-authorized payments made from current &amp; operations accounts from 18/4/26 to 8/5/26 as in Appendix A.</li> <li>7) <b>To approve</b> to make payment for items listed in Appendix B (Payment's list).</li> </ol>

	8) <b>To approve</b> income received during April in Appendix C.
<b>36</b>	<p><b>POLICIES &amp; REVIEWS –</b></p> <ol style="list-style-type: none"> <li>1) <b>To receive</b> and note the Report from the RFO for policy amendments</li> <li>2) <b>To approve</b> amended Financial Regulations (see RFO report)</li> <li>3) <b>To approve</b> Standing Orders</li> <li>4) <b>To approve</b> amended Internal Controls (see RFO report)</li> <li>5) <b>To note</b> Martyn’s Law Act information</li> <li>6) <b>To approve</b> the following <b>new</b> policies - Dispensations, FOI, GDPR Audit, Health &amp; Safety, Public Participation, Risk Assessment for council owned Public Areas, Scheme of Delegation to the Clerk, &amp; social media</li> </ol>
<b>37</b>	<p><b>PROJECTS &amp; FACILITIES –</b> To receive updates, to discuss and to approve next steps for matters raised for the following:</p> <ol style="list-style-type: none"> <li>1) <b>MUGA –</b></li> <li>2) <b>COMMUNITY SHOP –</b> <ol style="list-style-type: none"> <li>a) To discuss, review and approve purchase of A/C for the shop – with retrospective funds from the shop being paid back to the council.</li> <li>b) To decide on a formal process of reporting building issues for staff.</li> </ol> </li> <li>3) <b>VILLAGE HALL –</b> Internal bolt was removed without permission</li> <li>4) <b>CEMETERY DIGITALISING</b></li> <li>5) <b>PAVILION</b></li> <li>6) <b>EMAIL CHANGEVER</b></li> </ol>
<b>38</b>	<p><b>CORRESPONDENCE</b>  To receive <u>urgent</u> correspondence received and agree on items raised for the next agenda.  <i>(To note, decisions cannot be made on matters raised in this section)</i></p> <ol style="list-style-type: none"> <li>1) Resident request for cutting at Backhouse development</li> <li>2) Sutton Park litter</li> <li>3) Traffic Lines Sam’s Lane broken</li> <li>4) Vegetation overgrowth from Ermin Street entering Skylark properties</li> </ol>
<b>39</b>	<b>PARISH MATTERS:</b> To receive and note all other Parish issues raised as items to be added to the next agenda.
<b>40</b>	<b>KEY MESSAGES &amp; MAGAZINE CONTENT:</b> To receive and note all suggestions received as key messages.
<b>41</b>	<b>CLOSE OF BUSINESS &amp; NEXT MEETING -</b> To record the end time of the meeting and confirm the Summons to attend the <b>Annual Parish Assembly (APA)</b> on <b>Thursday 21<sup>st</sup> May 2026 at 7pm</b> . The next Full Council meeting is Monday 1st June, and the next Finance meeting is Monday 11 <sup>th</sup> June.

Parish Councillors are reminded of their responsibilities in ensuring entries in the Register of Financial and Other Interests are updated as necessary, and the Monitoring Officer is informed of the nature of any gift or hospitality received in connection with their role of Parish Councillor, to the value of £50 or more, within 28 days of receipt.