

**Minutes of Blunsdon's Fifteenth Parish Council Meeting of 2025/26 held on Monday 17 November 2025** at 7.30pm. This meeting was held at Blunsdon Village Hall.

**Cllr Members Present:** Ian Selwood (IS) (Acting Chair), Peter Hughes (PH), Jim Tayler (JT), Nick Gardiner (NG), Kingsley Poulton (KP).

**Ward Councilors Present:** Ward Cllr Weisinger

**Members of Public - None**

**Officers:** Claire Boles (A/Clerk) (CB), Debbie Braiden (Clerk & RFO)

**25/193 APOLOGIES:**

Apologies received from Cllrs Ian Jankinson (IJ), Paul Weston (PW), Sandra Keates (SK), & Ward Cllr Manro. NOTE: Cllr Selwood chaired the meeting.

**25/194 DECLARATIONS OF INTEREST**

1 No declarations of interest were received.

2 It was noted that Cllr Poulton has an indirect non-pecuniary interest on item 200/1/g

**25/195 RECESS – No public present.**

**25/196 MINUTES**

**MINUTES FROM 20th October 2025 FINANCE MEETING**

1. Proposed by Cllr Hughes, seconded by Cllr Selwood, all **agreed** they be accepted as a true record and the minutes were **approved** and signed by IS, Acting Chairman.

**2. REVIEW ACTION POINTS FROM PREVIOUS MINUTES**

**Ongoing** – Items outside the control of BPC, awaiting update.

**In Progress** – BPC actions in progress.

**Complete** – Action completed; item to be removed from the list.

<b>Finance Meeting Action Points – actions for discussion</b>			
1	<b>Staff review policies and all policies:</b> amendments required to suit BPC staff. 17/11 C/forward	RFO	In progress
2	<b>Cemetery – To review:</b>  New Software (NG) New mapping software (NG) Scanning historic books meeting to be arranged (NG) To use Karen as an extra resource for scanning. Transcribing books onto database (NG) NG to attend ICCM training	Cllr Gardiner, RFO & A/Clerk	In progress

3	<p><b>MUGA Entry System:</b> Christies Lighting confirmed a timer is linked to lighting system. It is noted the lights are timed to go off at 9.15 pm therefore bookings to 9 pm only. Slatter have no entry system details. The lighting will be considered when looking at the entry system.</p> <p>A/Clerk/JT/Clerk meeting with Complete Gate Installation (Unit H3, Innsworth Technology Park, Innsworth Lane, Gloucester, GL3 1DL Phone: 01452 898 734) on 26/11/25</p> <p>It is noted that the Lemon booking system provides a PIN code for each booking (note that multiple sessions under the same booking number will have one PIN code)</p> <p>Lemon Booking are no further ahead in providing a locking system.</p>	Cllr Tayler, A/Clerk	All items In Progress
4	<p><b>GM Contract &amp; Mapping:</b></p> <p>Update all bins on GM mapping</p> <p>Add allotments &amp; Buildings to mapping</p> <p>Update all benches, bins, grit bins, notice boards on mapping</p>	RFO & A/C	
5	<p><b>Tree report:</b> from Cotswold Tree Surgeon completed, comparative costs being sourced from Luke &amp; Dans Tree Services and Portlock Tree Surgery. Added as an agenda item for December meeting.</p>	A/Clerk / RFO	In Progress
6	<p><b>Daikin boiler:</b> Power flush and valve change, rescheduled for 21/11/25</p>	Cllr Keates	In Progress
7	<p><b>BFC meeting action / Formal Hire Agreement:</b> Update hire agreement allowing for any cleaning changes and including storage container following meeting with BFC (arrange meeting)</p> <p>A trial cleaner is in place to carry out cleans after matches.</p> <p>Exterior lamps still to be fitted.</p>	Clerk  Cllr Tayler	In Progress
8	<p><b>Storage containers:</b> clerk to chase lock</p>	Clerk	In Progress
9	<p><b>Land Registry Copse:</b> Apply for land registry ownership (previously applied in 1992). The land has been maintained for 20 years</p>	Cllr Jankinson	In Progress
10	<p><b>Land Registry Linley Road Area:</b> Apply for (part of area) land registry ownership.</p>	Cllr Jankinson	In Progress
11	<p><b>JADO – Maintenance log for parishes to log jobs with SBC.</b> SBC are revising the system, new meeting to be scheduled due to previous one cancelled by SBC.</p>	A/Clerk	In Progress
12	<p><b>GM Module Update:</b> The Leaf Cleaning Module within the GM Contract should be amended accordingly for the ride on street sweeper to include front of the Church (which has already been done by the Scouts this</p>	RFO/ Cllr IS	In Progress

	year) and social housing – to reflect this change and cost? IS to chase for cost. It should be noted that Burytown Lane and Pontings Close have not yet been cleared by Lee.		
13	<p><b>Support for MUGA Defibrillator</b> Cllr Jankinson to ask Barry Compton on possible support for additional Defibrillator at MUGA. RFO to review options and contact previous funders. (JT to forward details).</p> <p>It should be noted that the current cost of a new defib from the BHF is £1667.99, this should be put on hold until funding is sourced. A sign will be sited at the MUGA to advise where alternative defibrillators are based in the village.</p>	Cllr Jankinson / RFO A/Clerk	In Progress
14	<b>Defibrillator at PAVILION</b> – The case for the defib has arrived, the installation cost of £75 has been agreed on item 25/200/4c	Cllr Tayler	In Progress
	<b>Actions confirmed as COMPLETE, to be removed on next minutes</b>		
	<b>BFC meeting action/ Formal hire agreement – this is a duplication – this will be added to AP no. 8</b>	Cllr Jankinson	Removed
	<b>Trade Accounts:</b> It was agreed that we have sufficient trade accounts open.	RFO	Complete
	<b>PC office build/unit:</b> Office unit now on site. Final invoices will now be processed by RFO	RFO	Complete
	<b>Deferred items -</b>		
	<b>BFC meeting action/ Access</b> explore alternative entry system for pavilion instead of keys. Deferred and wait until refurb.		Deferred
	<b>Seeding</b> - at Linley Road car park & play area: A revised quote will be required in the Spring – this should be deferred in the meantime		Deferred
	<b>NEW Actions from these minutes</b>		
15	Email accounts: It was agreed to review alternative email accounts with Outlook/Microsoft free email account; the current email addresses must be kept.	Clerk	
16	<b>Winter signage:</b> It was agreed and approved that winter signage should be purchased.	A/Clerk	
17	<p><b>MUGA:</b></p> <p>a.BT Internet/Wi-Fi – required but can't be sourced until postal address confirmed by PO.</p> <p>b. Postal address – Clerk applied for and awaiting confirmation</p> <p>c. Water connection – current quote from Thames Water not yet agreed, Cllr Gardiner to research other contractors.</p>	Clerk	

	d. Insurance for contents – required/RFO e. CCTV/Alarm - review once Wi-Fi in place & new budget f. Outdoor WC on 12 months hire agreement, plus insurance		
18	<b>MUGA:</b> Items approved for purchase or to be sourced:  a. 2 budget office chairs - purchase b. 4 foldable chairs to be moved from Blunsdon village hall (BVH) c. Kettle - purchase d. 5 mugs to be moved from BVH e. Spoons to be moved from BVH f. Coak hook - purchase g. Door mat to be sourced h. Notice board to be moved from BVH i. Laptop/printer - already owned by BPC j. Keyboard - purchase k. Shredder – already owned by BPC l. Cabinet – to be sourced from BVH m. Office/Meeting desk – to be moved from BVH	RFO	
19	<b>Pavilion:</b> Await quotes on refurbishment at pavilion  Update on grant for loft insulation	Cllr Jankinson  RFO	
20	<b>Speed Signs:</b> Receive update on speed signage options, information to be supplied from HTC	RFO/Cllr Hughes	

## 25/197 PLANNING

### 1) To receive and note planning decisions advised by Swindon BC

#### S/ADV/25/1164 - DECISION NOTICE

Proposal: Ward: Penhill and Upper Stratton Parish: Blunsdon Parish Council Display of various illuminated and non-illuminated signage.

Site Address: Agent: 2A Unit 2, Hyde Road Upper Stratton Swindon SN2 7SE

**Decision: Approved**

#### Application Number: S/25/1163/BURGES

Proposal: Change of use of 9 parking bays to a hand car wash and associated works.

Site Address: 2A Unit 2, Hyde Road Upper Stratton Swindon SN2 7SE

**Decision: Approved**

**Application Number: S/25/1147/LZWI** (Additional item to Agenda)

Proposal: Demolition of garage, erection of 2no dwellings (class c3) detached garage and associated works.

Site Address: Longways, Front Lane, Blunsdon SN26 7BJ

**Decision: Refused planning permission**

- 2) **To consider and agree comments upon new applications deposited from Swindon Borough Council for comment listed:**

**Application Ref: S/ADV/25/1441**

Re: Proposed Double-sided digital Bus Shelter advertising displays to replace existing Double-sided Internally Illuminated 6-sheet Bus Shelter advertising displays. Proposed Digital displays to portray static advertising images that change every 10 seconds, in sequence.

At: O/S Unit A Stephenson Road, Cricklade Road Swindon SN25 5AX

**Decision: No objections**

**Application Ref: S/HOU/25/1395**

Description: Erection of 2 storey rear extension and part single storey part 2 storey front extension, conversion of garage into habitable space.

Site Address: 5 Berton Close, Blunsdon, Swindon SN26 7BE

**Decision: No objections**

**Application Ref: S/25/1300**

Description: Erection of 9 residential dwellings and associated infrastructure, landscaping and servicing.

Site Address: Land Adjacent to Ermin Street, Blunsdon, Swindon SN26 8AA

**Agreed to Object based on:** the Parish Council noted the site is within the Neighbourhood Plan but raised highway safety concerns. The proposed exit at Cold Harbour sits beside a pedestrian crossing and layby, creating a tight junction with restricted access at peak times and existing traffic congestion. The proximity of the crossing to the site exit presents risks to pedestrians.

**Decision: The Council objects to the application.** If approved, it is suggested the crossing be upgraded to a light-controlled flashing crossing to mitigate safety concerns.

- 3) **To receive & note planning correspondence received.**

**Rivan** archaeological dig, planning application **S/25/0809** Further to the parish receiving notification of the archaeological dig being carried out, the following questions were asked to SBC (answers from SBC are shown in red).

• Are the digs being carried out in response to previously raised concerns about the heritage of the site? **This is in response to comments made by the County Archaeologist who are a**

consultee to the application.

- Is the archaeological organisation involved an approved contractor? **The applicant can respond to this. However, all archaeological works and reports are required to be undertaken by qualified/certified archaeologists. The County Archaeologist will be kept informed about the trenching progress and has been to the site to check the ongoing trenching works**
- Do the trenches correspond in any way with the proposed bases for the containers? **The trenches are to investigate the application site for any archaeological remains**

The parish will follow up the same questions with the Archaeology Advisor to Swindon Borough Council and will report back any updates at the next meeting.

## 25/198 FINANCE

- 1) All approved payments list for 22/10/25 – 22/11/25 - total £112,049.11
- 2) All approved income received during 22/10/25 - 31/10/25 (amended date update from agenda) see attached appendix below.
- 3) All approved the Monthly Regular Payments List.
- 4) All approved CO-OP current & operations account & Cambridge bank balances & reconciliations. – Total Bank Balance held £411178.96 at 31/10/25
- 5) To receive and review draft for the next financial year budget – it was agreed to defer this to the next finance meeting in December, a separate finance/budget meeting should be held to finalise the budget prior to the Council's December Finance meeting.
- 6) All agreed and approved renewal of Zoho email & domain for the next year. £192 - It was agreed that the Clerk should investigate Outlook/Microsoft free email account with grant system as an alternative option to Zoho over the next few months based on keeping our existing email addresses.
- 7) All approved retrospectively increase in insurance of £71.32 for Office cover. This does not include contents; this should be reviewed by RFO.
- 8) All retrospectively approved payment of the invoice made out to Hazel, which the Council paid in relation to the contract with Dial-a-Ride following the Council's agreement to cover the first three months of travel costs for the Golden Gatherings Club. It was noted that Hazel will pay the remaining invoices and submit expenses claims for reimbursement from the council. Approval was given for the next two payments made by Hazel to be reimbursed accordingly. It was noted that the last meeting before Christmas will be 3rd December.
- 9) All approved purchase of winter signage options, 10 Perspex signs to be sourced no greater than £8 each.

**Note:** The Clerk mentioned that since Cllr Nash left, the Finance Group had only two members - Cllr Poulton volunteered to join the Finance Group (to add to next agenda).

## 25/199 POLICIES The following new policies were reviewed and **approved**:

- 1) New - General Data Protection Regulation Policy

2) Grants Policy

**25/200 PROJECTS/FACILITIES:**

**1 MUGA:**

- a) To receive an update on the final items/services/equipment for MUGA completion.
  - BT Internet/Wi-Fi – required but can't be sourced until postal address confirmed by PO.
  - Postal address – Clerk applied for and awaiting confirmation
  - Water connection – current quote from Thames Water not yet agreed, Cllr Gardiner to research other contractors.
  - Insurance for contents – required/RFO
  - CCTV/Alarm - review once Wi-Fi in place & new budget
- b) Items **approved** for purchase or to be sourced:
  - 2 budget office chairs - purchase
  - 4 foldable chairs to be moved from Blunsdon village hall (BVH)
  - Kettle - purchase
  - 5 mugs to be moved from BVH
  - Spoons to be moved from BVH
  - Coak hook - purchase
  - Door mat to be sourced – A/Clerk to assist
  - Notice board to be moved from BVH
  - Laptop/printer - already owned by BPC
  - Keyboard - purchase
  - Shredder – already owned by BPC
  - Cabinet – to be sourced from BVH
  - Office/Meeting desk – to be moved from BVH

It was agreed that Cllr Taylor & Selwood would assist in moving furniture from BVH.
- c) A quote was received for an onsite portable toilet for users at £26.50 per week ABFAB Clerk confirmed this is on hold as insurance is not included, therefore the council will be responsible for the safety & replacement value. It was **approved** for 12 months hire if the replacement value is under £2,500. To be reviewed if replacement value comes in higher than £2,500. Replacement value, can this be insured? RFO to enquire. Suitable locks to also be sourced. - Cllr Taylor
- d) Car charging points to be deferred until next year – note that BPC have a planning obligation on the MUGA application.

- f) (Note there was no e) listed on the agenda) Short notice cancellation request to be deferred until automated gated entry system working.
- g) Discount rate for non-profit booking at MUGA to be deferred until automated gated entry system working.

## 2 ERMIN STREET:

All **approved** £200 for spraying weeds and edging/strimming of area, all along Ermin Street to bottom of hill along footpath.

## 3 CEMETERY DIGITALISING:

- a) Update for scanning the ledgers – Cllr Gardiner to arrange meeting
- b) Update on security for database package – C/Forward
- c) Update for councillor and caretaker's training – ICCM training to be shared by Cllr Gardiner

## 4 PAVILION

- a) Pavilion Refurbishment Obtain quotes for planning permission already granted, quotes to follow in next few weeks
- b) Pavilion Refurbishment Seek funding/grants for loft insulation – Clerk to research
- c) All **approved** installation of the defib case by Breeves at £75.00

## 25/201 CORRESPONDENCE

- **Christmas tree:** It was **agreed** that the yearly outside christmas tree to be purchased for the Village Hall from Cirencester Christmas Trees for the value of £140 plus £20 delivery, for a 11ft tree.
- **Speeding on High Street –** PH confirmed still awaiting the traffic report. To note the Council is still committed and actively trying to reduce speeding through the village. NG confirmed data is key to achieving installation of deterrents. NG to forward Highworth TC information for purchasing electronic speed signs and posts as these types of signs can be relocated to various post sites. All agreed further information to be collated and to consider as a budget item noting costs can range from £2100 to £3200 depending on type of sign used.

## 25/202 EXCLUSION OF PUBLIC – There was no-one present to exclude from the meeting.

- 1) The Clerk advised that the appointed caretaker would not be continuing in the role due to personal reasons, the Clerk would follow up on a previous applicant before re-advertising the role.

## 25/203 PARISH MATTERS

### Surface water on High Street

Cllr Hughes shared his continued concerns over surface water from possible blocked drain. Cllr Weisinger confirmed that this has already been reported to SBC after a resident raised concerns. Clerk to also report to Highways.



Cllr Weisinger shared that a new mobile home was delivered to the Kingsdown site which caused major obstructions on the Turnpike Road and police had to attend.

### **Update on Kingsdown Development**

Cllr Weisinger confirmed that James Coulstock from SBC had been asked to attend a PC meeting at Blunsdon about the Kingsdown development. An update was received after the meeting on the 18/11 from James Coulstock to say that the request to attend has been passed to Tim Thomas, Lead Planning Policy Officer, as Tim is more engaged in this project. A meeting is still to be scheduled.

### **Update on Digester Plant Application**

Cllr Weisinger provided an update regarding the ongoing situation with the digester plant application. Swindon Borough Council (SBC) has been in communication with the applicant and has set a clear deadline for further action. The applicant is required to either submit a revised application by the end of November or formally withdraw the existing application. If neither of these actions is taken by the specified deadline, SBC has stated that the current application will be refused.

### **25/203 KEY MESSAGES FOR MAGAZINE/FACEBOOK/WEB**

No key messages.

### **25/204 CLOSE & SUMMONS TO ATTEND NEXT MEETING**

Next month's Full Council meeting to be held Monday 1<sup>st</sup> December 2025 at 7.30pm

Next Finance meeting to be held on Monday 15<sup>th</sup> December 2025 at 7.30 pm

There being no further business the Stand in Chairman declared the meeting closed at 9.45pm

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Signed by Chairman 15th December 2025

## Payments list for approval 17<sup>th</sup> November

Blunsdon Parish Council Current Year							Page 1
Cashbook 1							User: DEBBIE
Current Bank A/c							
Payments made between 19/11/2025 and 19/11/2025							
<b>Nominal Ledger Analysis</b>							
Date	Payee Name	Reference	£ Total	£ Creditors	£ VAT	A/c	£ Amount Transaction
19/11/2025	Emergency Security Services	BACS202	49.92		8.32	4051 340	41.60 72784 JT MJGA elec cab keys
19/11/2025	Bath Land Management	BACS228	3,776.25			4065 360	3,776.25 Ermin st consultant PC006 inv
						336	-3,776.25 Ermin st consultant PC006 inv
						6000 360	3,776.25 Ermin st consultant PC006 inv
19/11/2025	Trustees of St Leonards Church	BACS229	595.00			4040 100	595.00 inv 003 Payment of VH rent2024
19/11/2025	Southern Forestry	BACS230	7,000.00		1,166.67	4119 360	5,833.33 11690 invoice
						336	-5,833.33 11690 invoice
						6000 360	5,833.33 11690 invoice
19/11/2025	Jewson	BACS231	61.34		10.22	4051 320	51.12 in 0183/00155227 jt paving rec
19/11/2025	Jewson	BACS232	16.30		2.72	4051 340	13.58 0183/00155408 slabs x 2 JT
19/11/2025	Jewson	BACS233	66.47		11.08	5020 200	10.39 0183/00155406 JT sand etc
						4051 340	45.00 0183/00155406 JT sand etc
19/11/2025	Playsafety Ltd	BACS234	288.00		48.00	4101 325	240.00 inv 93862 Annual play inspect
19/11/2025	Tectonic Software ApS	BACS235	12.00			4113 100	12.00 inv 3581 domain name renewal
19/11/2025	Dawson's Tree & Gardening SLtd	BACS236	1,200.00			4119 360	1,200.00 inv 0483 ERMIN ST
19/11/2025	PKF Littlejohn	BACS237	1,008.00		168.00	4065 100	840.00 Inv SB20251867 Annual audit
19/11/2025	Home Bargains	BACS238	57.71		9.62	4121 100	48.09 DB Receipts for food & postage
19/11/2025	Post Office Counter	BACS239	9.85			4055 100	9.85 DB receipt Ermin St dox legal
<b>Total Payments:</b>			14,140.84	0.00	1,424.63		12,716.21

Date: 24/11/2025

**Blunsdon Parish Council Current Year**

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Time: 14:43

**Cashbook 1**

User: DEBBIE

**Current Bank A/c**

**Payments made between 22/10/2025 and 22/11/2025**

**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>£ Amount</u>	<u>Transaction</u>
22/10/2025	PATA UK	BACS171	116.15			4004 100	116.15	2ND QUARTER CALCS
22/10/2025	Institute of Cemetery & Cremat	BACS186	324.00		54.00	4150 100	270.00	20130
22/10/2025	Allbuild and Landscaping Serv	BACS194	3,627.00		604.50	4135 370	422.50	3337 INVOICE
						4107 461	2,600.00	3337 INVOICE
22/10/2025	Allbuild and Landscaping Serv	BACS195	72.00		12.00	5200 300	60.00	3347 INV REC BIN SEPT
23/10/2025	HM Revenue and Customs	DD219	3,508.15			4002 100	3,508.15	QTR TAX PAYMENT
27/10/2025	In2 Ground Works Ltd	BACS210	20,201.20		3,366.87	4140 360	16,834.33	289 invoice Ermin st contract
					336		-16,834.33	289 invoice Ermin st contract
					6000	360	16,834.33	289 invoice Ermin st contract
27/10/2025	SUM-UP Payments	BACS222	1.86			4117 100	1.86	inv 1354 & 1192
28/10/2025	Mrs C Boles	BACS206	1,394.93			4075 100	26.00	Oct salary
					4000	100	1,368.93	Oct salary
28/10/2025	Allbuild and Landscaping Serv	BACS212	7,796.10		1,299.35	4140 340	1,000.00	3354 INV VARIOUS JOBS
					327		-1,000.00	3354 INV VARIOUS JOBS
					6000	340	1,000.00	3354 INV VARIOUS JOBS
					4103	370	1,327.00	3354 INV VARIOUS JOBS
					4108	370	519.98	3354 INV VARIOUS JOBS
					4108	340	519.98	3354 INV VARIOUS JOBS
					327		-519.98	3354 INV VARIOUS JOBS
					6000	340	519.98	3354 INV VARIOUS JOBS
					4104	370	450.00	3354 INV VARIOUS JOBS
					4103	370	1,475.00	3354 INV VARIOUS JOBS
					4103	370	300.00	3354 INV VARIOUS JOBS
					4118	340	904.79	3354 INV VARIOUS JOBS
					327		-904.79	3354 INV VARIOUS JOBS
					6000	340	904.79	3354 INV VARIOUS JOBS

**Subtotal Carried Forward:** 37,041.39 0.00 5,336.72

31,704.67

Date: 24/11/2025

**Blunsdon Parish Council Current Year**

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Time: 14:43

**Cashbook 1**

User: DEBBIE

**Current Bank A/c**

**Payments made between 22/10/2025 and 22/11/2025**

**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>£ Amount</u>	<u>Transaction</u>
29/10/2025	S & C Slatter	BACS211	17,573.18		2,928.86	4066 340	9,798.96	Final Valuation Cert MUGA
					325		-9,798.96	Final Valuation Cert MUGA
				6000 340			9,798.96	Final Valuation Cert MUGA
				4066 340			4,845.36	Final Valuation Cert MUGA
				327			-4,845.36	Final Valuation Cert MUGA
				6000 340			4,845.36	Final Valuation Cert MUGA
29/10/2025	Everflow water	DD213	377.27		5010 300		286.80	4828257 inv water
				5010 200			69.51	4828257 inv water
				5010 320			20.96	4828257 inv water NOV-DEC
30/10/2025	Mark Phelps - Oven Cleaner	BACS203	100.00		5015 200		100.00	1030183 inv VH oven cleans x 2
30/10/2025	AJGIBL Gallagher	BACS204	71.32		4070 100		71.32	549866435 inv Muga office insu
30/10/2025	Hayley Seagroatt	BACS205	630.00		5015 200		630.00	inv 53 VH cleans October
30/10/2025	Mrs D Braiden	BACS207	1,877.04		4075 100		26.00	Oct salary
				4000 100			1,851.04	Oct salary
30/10/2025	MRS K COLLINS	BACS208	708.90		4000 100		708.90	Oct salary
30/10/2025	Mr Cliff Thomas	BACS209	200.20		4000 100		200.20	OCT SALARY
03/11/2025	Stand Out Window Cleaning Serv	BACS217	150.00		5030 200		150.00	INV 0257 VH WINDW CLEAN
03/11/2025	SUM-UP Payments	BACS251	1.48		4117 100		1.48	PAYOUT 17
06/11/2025	PKL Group UK Ltd	BACS214	657.60		109.60	4066 340	548.00	534532 INV OFFICE WINDOW GRDS
					327		-548.00	534532 INV OFFICE WINDOW GRDS
					6000 340		548.00	534532 INV OFFICE WINDOW GRDS
06/11/2025	PKL Group UK Ltd	BACS215	16,064.58		2,677.43	4066 340	13,387.15	35% OF FINAL 50% OFFICE BLDG
					327		-13,387.15	35% OF FINAL 50% OFFICE BLDG
					6000 340		13,387.15	35% OF FINAL 50% OFFICE BLDG
06/11/2025	Hills Waste Solutions Ltd	BACS216	194.11		32.35	5200 200	161.76	INV p997007
06/11/2025	Jewson	BACS218	106.73		17.79	5020 340	88.94	INV 0183/00154781 JT MUGA
06/11/2025	Impulse Electrical	BACS221	546.40			5020 340	546.40	inv 0064 Electric works office

**Subtotal Carried Forward:** 76,300.20 0.00 11,102.75 65,197.45

Date: 24/11/2025

**Blunsdon Parish Council Current Year**

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Time: 14:43

**Cashbook 1**

User: DEBBIE

**Current Bank A/c**

**Payments made between 22/10/2025 and 22/11/2025**

**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>£ Amount</u>	<u>Transaction</u>
						327		-546.40 inv 0064 Electric works office
						6000 340		546.40 inv 0064 Electric works office
12/11/2025	Edmundson Electrical Ltd	BACS226	73.44		12.24	4051 300	61.20	inv 274 - 307420 LEDs pav
13/11/2025	In2 Ground Works Ltd	BACS224	20,201.20		3,366.87	4140 360	16,834.33	INV 291
					336		-16,834.33	INV 291
					6000	360	16,834.33	INV 291
13/11/2025	Edmundson Electrical Ltd	BACS225	244.93		40.82	5020 300	204.11	2 humidity fans pavilion MN
13/11/2025	Emergency Security Services	BACS227	30.00		5.00	4051 340	25.00	72157 inv 5 keys JT MUGA elect
15/11/2025	Crown Gas & Power	BACS220	48.65		2.32	5005 340	46.33	Electric MUGA 24 days
17/11/2025	BRITISH GAS	BACS223	242.04		11.53	5005 200	230.51	ELECTRIC VHALL OCT 25
17/11/2025	Total Gas and Power	DD201	534.47		25.45	5000 200	509.02	394084510/25 gas Vhall quarter
19/11/2025	Emergency Security Services	BACS202	49.92		8.32	4051 340	41.60	72764 JT MJGA elec cab keys
19/11/2025	Bath Land Management	BACS228	3,776.25			4065 360	3,776.25	Ermin st consultant PC006 inv
						336	-3,776.25	Ermin st consultant PC006 inv
						6000 360	3,776.25	Ermin st consultant PC006 inv
19/11/2025	Trustees of St Leonards Church	BACS229	595.00			4040 100	595.00	inv 003 Payment of VH rent2024
19/11/2025	Southern Forestry	BACS230	7,000.00		1,166.67	4119 360	5,833.33	11690 invoice
					336		-5,833.33	11690 invoice
					6000	360	5,833.33	11690 invoice
19/11/2025	Jewson	BACS231	61.34		10.22	4051 320	51.12	in 0183/00155227 jt paving rec
19/11/2025	Jewson	BACS232	16.30		2.72	4051 340	13.58	0183/00155408 slabs x 2 JT
19/11/2025	Jewson	BACS233	66.47		11.08	5020 200	10.39	0183/00155406 JT sand etc
						4051 340	45.00	0183/00155406 JT sand etc
19/11/2025	PlaySafety Ltd	BACS234	288.00		48.00	4101 325	240.00	inv 93862 Annual play inspecti
19/11/2025	Tectonic Software ApS	BACS235	12.00			4113 100	12.00	inv 3581 domain name renewal
19/11/2025	Dawson's Tree & Gardening SLtd	BACS236	1,200.00			4119 360	1,200.00	inv 0483 ERMIN ST
19/11/2025	PKF Littlejohn	BACS237	1,008.00		168.00	4065 100	840.00	Inv SB20251667 Annual audit
19/11/2025	Home Bargains	BACS238	57.71		9.62	4121 100	48.09	DB Receipts for

**Subtotal Carried Forward:** 111,805.92 0.00 15,991.61 95,766.22

Date: 24/11/2025

**Blunsdon Parish Council Current Year**

Page 4

Time: 14:43

**Cashbook 1**

User: DEBBIE

**Current Bank A/c**

**Payments made between 22/10/2025 and 22/11/2025**

**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>£ Amount</u>	<u>Transaction</u>
19/11/2025	Post Office Counter	BACS239	9.85			4055 100	9.85	DB receipt Ermin St dox legal
21/11/2025	Information Commissioner's Off	DD253	47.00			4065 100	47.00	ANNUAL ICO FEES
<b>Total Payments:</b>			111,862.77	0.00	15,991.61		95,871.16	

Date: 24/11/2025

**Blunsdon Parish Council Current Year**

Page 1

Time: 14:47

**Cashbook 4**

User: DEBBIE

**Operations Account**

**Payments made between 22/10/2025 and 22/11/2025**

**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>£ Amount</u>	<u>Transaction</u>
27/10/2025	Screwfix	OPS038	59.98		10.01	4051 370	49.97	PPE & equip for caretakers JT
27/10/2025	Royal British Legion	OPS039	24.49		4.08	4051 100	20.41	Receipt medium poppy wreath
27/10/2025	HPI Instant Ink	OPS041	13.49		2.25	4055 100	11.24	inv IIUKDN1117567525
30/10/2025	Amazon EU	OPS046	1.01		0.17	4051 200	0.84	CB cleaning consumables for KC
31/10/2025	Amazon EU	OPS045	9.53		1.59	4051 200	7.94	CB - consumables for cleaning
06/11/2025	Screwfix	OPS042	8.99		1.50	4051 370	7.49	INV a23609951521 jt BIN LINERS
10/11/2025	B&Q	OPS043	39.99		6.66	4051 340	33.33	JT - ORDER 1057203631 RESIN
12/11/2025	Screwfix	OPS047	28.86		4.81	5020 300	24.05	JT- FLOODLIGHT PIR ETC PAV
<b>Total Payments:</b>			<b>186.34</b>	<b>0.00</b>	<b>31.07</b>		<b>155.27</b>	

**TOTAL PAYMENTS for Operations and Current Account 22/10/25 to 22/11/25 if £112,049.11**

14/11/2025	<b>Blunsdon Parish Council Current Year</b>					Page 1					
15:55	<b>Cashbook 1</b>					User: DEBBIE					
	<b>Current Bank A/c</b>										
<b>Receipts received between 22/10/2025 and 22/11/2025</b>											
<b>Nominal Ledger Analysis</b>											
<u>Receipt Ref</u>	<u>Name of</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>					
R393	Banked 27/10/2025	40.00									
R393	Walking Football - R Dennis	40.00			1360	340					
R394	Banked 27/10/2025	144.00									
R394	One off Hall Hirer	144.00			1200	200					
R395	Banked 29/10/2025	135.00									
R395	Blunsdon Scout Group	135.00			1200	200					
R396	Banked 29/10/2025	375.00									
R396	Highworth Town Junior FC	375.00			1360	340					
R397	Banked 31/10/2025	78.00									
R397	Falcon (Julia) Magic Yoga	78.00			1200	200					
	Banked 12/11/2025	25,000.00									
12/11/25DB	Instant Access	25,000.00			201	25,000.00 TOP up current acc due					
<b>Total Receipts:</b>		<b>25,772.00</b>	<b>0.00</b>	<b>0.00</b>		<b>25,772.00</b>					