

Parish Office
Blunsdon Village Hall
Blunsdon
Swindon,
SN26 7AR

26th August 2025

Dear Councillor,

You are summoned to attend the tenth ordinary meeting of the Parish Council which will be held on Monday 1st September 2025 at 7.30pm Blunsdon Village Hall.

Please also note that Oliver will be on site for 6.30 to 7.00 pm to deliver an update for the final costs regarding the Ermin Street project.

The agenda is listed below.

Yours sincerely,



Debbie Braiden
Clerk

Public notice is given for the Tenth ordinary meeting of Blunsdon Parish Council, which will be held on **Monday 1st September 2025**, at the village hall, beginning at 7:30 p.m.

Addressed to: Cllrs Ian Jankinson, (Chair) (IJ), Sandra Keates (SK), Martin Nash (MN), Kingsley Poulton (KP), Ian Selwood (IS), Jim Tayler (JT), Paul Weston (PW), Peter Hughes (PH) & Nick Gardner (NG)

Dear Councillors,

You are summoned to attend the above meeting of Blunsdon Parish Council, held to transact the business listed in the agenda below. Members of the public and press are welcome to attend.

Signed:  Deborah Braiden, Clerk & RFO to the council. Date: 26th August **2025**

Minute Ref No.	AGENDA
125	APOLOGIES: Members who cannot attend a meeting to tender apologies to the Clerk or the Chairman.
126	DECLARATIONS – INTERESTS AND DISPENSATIONS
	1 To receive declarations of interest from councillors for items on the agenda. 2 To receive and grant written requests for dispensations for disclosable pecuniary or non-pecuniary interests. <i>(As required by the Council's Code of Conduct for Members and the Localism Act 2011).</i>
127	PUBLIC RECESS
	1. To receive reports from the Ward Councillors. 2. Recess - Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or items on this agenda. Public Bodies (Admission to Meetings) Act.
128	MINUTES
	1 To approve the draft minutes for the Parish Council meeting held on 18th August 2025 . 2 To review action points from the above minutes and approve further actions required.
129	PLANNING
	1 To receive and note planning decisions advised by Swindon BC Application Ref: S/25/0122/LZWI - Granted Erection of 2 no. dwellings together with associated ancillary development. Site Address: Land At Burytown Lane, Blunsdon Swindon 2 To consider and agree comments upon new applications deposited from Swindon Borough Council for comment listed: Application Ref: S/HOU/25/1045 Description: Demolition of existing garage, erection of one and half storey side/rear extension (proposed). Site Address: 17 Turnpike Road, Blunsdon, Swindon SN26 7EA 3 To receive & note planning correspondence received
130	FACILITIES To receive updates from working groups for the following and approve any further actions required:
	1 Village Hall 2 Grounds Maintenance & Open Spaces

	<p>3 Community Building</p> <p>4 Cemetery & allotments</p> <p>a. To receive and approve scanning of burial books onto a pdf file to create a digital version of the history to prevent risk of loss of data (£120 approx 5-6 books) per book plus £50 memory stick, with Pear Technology.</p> <p>b. Signature of Change of Deed ownership for Plot 83S/Gibbard</p> <p>5 Pavilion and Recreation Grounds</p>
131	POLICIES – To review/approve the following:
	<p>1 New – Financial Risk Assessment Policy</p> <p>2 New – Financial Internal Controls Policy</p>
132	PROJECTS/FACILITIES – To discuss and approve urgent matters raised for projects/sites
	<p>1 MUGA</p> <p>a. To receive update on meeting with BFC with regards to booking/charges</p> <p>b. To approve charges for pitch hire</p> <p>c. To receive update on external locks/access by App</p> <p>d. To receive update on Lemon booking for MUGA set up and booking</p> <p>2 ERMIN STREET – To approve and order the 2x tree pits for the Ermin Street Project through Oliver.</p> <p>3 TRAFFIC CALMING</p> <p>4 BROADBAND</p> <p>5 REVIEW TREE PLANS</p>
133	To approve bank reconciliations for July brought forward.
134	CORRESPONDENCE - To receive <u>urgent</u> correspondence received and agree on items raised for the next agenda. <i>(To note, decisions cannot be made on matters raised in this section)</i>
135	EXCLUSION OF PUBLIC - To resolve public exclusion from the next Motion 53, under subsection 2 of Public Bodies (Admission to Meetings) Act 1960
136	<p>STAFFING:</p> <p>1 To receive caretaker updates.</p> <p>2 To discuss Operations Manager role (3-month probation)</p>
137	PARISH MATTERS: To receive and note all other Parish issues raised as items to be added to the next agenda.
138	KEY MESSAGES & MAGAZINE CONTENT: To receive and note all suggestions received as key messages.
139	CLOSE OF BUSINESS & NEXT MEETING
	To record the end time of the meeting and confirm the Summons to attend the next meeting on Monday 15th September.

Parish Councillors are reminded of their responsibilities in ensuring entries in the Register of Financial and Other Interests are updated as necessary, and the Monitoring Officer is informed of the nature of any gift or hospitality received in connection with their role of Parish Councillor, to the value of £50 or more, within 28 days of receipt.