Parish Office

Blunsdon Village Hall

Blunsdon

Swindon,

SN26 7AR

11th August 2025

Dear Councillor,

You are summoned to attend the seventh ordinary meeting of the Parish Council which will be held on Monday 18th August 2025 at 7.30pm Blunsdon Village Hall.

The agenda is listed below.

Yours sincerely,



Debbie Braiden

Clerk

Public notice is given for the seventh ordinary meeting of Blunsdon Parish Council, which will be held on **Monday 18th August 2025**, at the village hall, beginning at 7:30 p.m.

**Addressed to:** Cllrs Ian Jankinson, (Chair) (IJ), Sandra Keates (SK), Martin Nash (MN), Kingsley Poulton (KP), Ian Selwood (IS), Jim Tayler (JT), Paul Weston (PW), Peter Hughes (PH) & Nick Gardner (NG)

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Dear Councillors,

You are summoned to attend the above meeting of Blunsdon Parish Council, held to transact the business listed in the agenda below. Members of the public and press are welcome to attend.

Signed: Deborah Braiden, Clerk & RFO to the council.Date: 11th August **2025**

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| Minute Ref No. | AGENDA |
| 111 | **APOLOGIES:** Members who cannot attend a meeting to tender apologies to the Clerk or the Chairman. |
| 112 | **DECLARATIONS – INTERESTS AND DISPENSATIONS** |
|  | **1** To receive declarations of interest from councillors for items on the agenda.**2** To receive and grant written requests for dispensations for disclosable pecuniary or non-pecuniary interests. (*As required by the Council’s Code of Conduct for Members and the Localism Act 2011).* |
| 113 | **PUBLIC RECESS** |
|  | **1** Recess **-** Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or items on this agenda. *Public Bodies (Admission to Meetings) Act.*  |
| 114 | **MINUTES** |
|  | **1** To approve the draft minutes for the Parish Council meeting held on 4th August **2025.****2** To review action points from the above minutes and approve further actions required. |
| 115 | **PLANNING** |
|  | **1 To receive and note** planning decisions advised by Swindon BC**2 To consider** and agree comments upon new applications deposited from Swindon Borough Council for comment listed: **S/25/0570** Re: Erection of 2no detached self-build dwellings (Class C3) and associated works. At: Land At 26 Turnpike Road, Blunsdon Swindon SN26 7EA**3** To receive & noteplanning correspondence received  |
| 116 | **FINANCE** |
|  | **1** To receivenotes from the RFO.**2** To approvepayments list for 23/07/25 – 19/8/25**3** To receive & approve income received during 23/07/25 – 19/08/25 **4** To approve the Monthly Regular Payments List.**5** To receive monthly bank reconciliations for July.**6**To receive updated MUGA expenditure and balance sheet.**7** To review budget to date and note any items from RFO.**8** To consider changes for booking of village hall a. To change payment terms from 14 days to 30 days so customers don’t cancel at short notice. b. One-off booking invoices to have a 50% upfront refundable deposit linked to invoice  c. To remove the option of ‘cheques’ on payment terms. d. To amend booking times of BVH on Fri & Sat to 11pm, for neighbour consideration. e. To review hall capacity, Main Hall currently 120, Small Hall 80  f. To add a cancellation charge to one-off bookings of £25 if cancelled within 14 days of event.**9** To approve the automatic NJC Pay awards for 25/26 for all staff on the NJC contracts. |
|  117 | **POLICIES –** To review/approve the following: |
|  | **1** New - Standing Orders NALC 2025  |
| 118 | **PROJECTS/FACILITIES –** To discuss and approve urgent matters raised for projects/sitesTo receive notes from working group for Recreation Areas 11/8/25To approve charges for MUGATo approve entry system detailsTo approve other items raised from notes. |
| 119 | **CORRESPONDENCE** |
|  | To receive urgent correspondence received and agree on items raised for the next agenda. *(To note, decisions cannot be made on matters raised in this section)* |
| 120 | **EXCLUSION OF PUBLIC**  |
|  | To **resolve** public exclusion from the next Motion 53, under subsection 2 of Public Bodies (Admission to Meetings) Act 1960 |
| 121 | **STAFFING:** To receive caretaker applications if any and to set interview dates. |
| 122 | **PARISH MATTERS:** To receive and noteall other Parish issues raised as items to be added to the next agenda. |
| 123 | **KEY MESSAGES & MAGAZINE CONTENT:** To receive and note all suggestions received as key messages. |
| 124 | **CLOSE OF BUSINESS & NEXT MEETING**  |
|  | To record the end time of the meeting and confirm the Summons to attend the next meeting on **Monday 1st September.** |

Parish Councillors are reminded of their responsibilities in ensuring entries in the Register of Financial and Other Interests are updated as necessary, and the Monitoring Officer is informed of the nature of any gift or hospitality received in connection with their role of Parish Councillor, to the value of £50 or more, within 28 days of receipt.