

Public notice is given for the **First Meeting** of 2026-27, Blunsdon Parish Council, which will be held on **TUESDAY 7<sup>th</sup> April 2026**, at the Village Hall, beginning at 7:30 p.m.

**Addressed to:** Cllrs Ian Jankinson, (Chair) (IJ), Sandra Keates (SK), Kingsley Poulton (KP), Ian Selwood (IS), Jim Tayler (JT), Paul Weston (PW), Peter Hughes (PH) & Nick Gardner (NG)

Dear Councillors,

You are summoned to attend the above **Full Council meeting** of Blunsdon Parish Council, to be held 7<sup>th</sup> April 2026 to transact the business listed in the agenda below. Members of the public and press are welcome to attend.



Signed: Deborah Braiden, Clerk & RFO to the council. Date: **31<sup>st</sup> March 2026**

Minute Ref No.	AGENDA
01	<b>APOLOGIES:</b> Members who cannot attend a meeting to tender apologies to the Clerk or the Chairman. FC to approve reasons for apologies.
02	<b>DECLARATIONS – INTERESTS AND DISPENSATIONS</b> 1. To receive declarations of interest from councillors for items on the agenda. 2. To receive and grant written requests for dispensations for disclosable pecuniary or non-pecuniary interests. <i>(As required by the Council's Code of Conduct for Members and the Localism Act 2011).</i>
03	<b>PUBLIC RECESS</b> 1. <b>To receive</b> reports from the Ward Councillors. 2. <b>Recess</b> – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or items on this agenda. Public Bodies (Admission to Meetings) Act.
04	<b>MINUTES</b> 1. To approve the draft minutes for the <b>Full Council Parish meeting</b> held on Monday 2 <sup>nd</sup> March 2025. 2. To review action points from the above minutes and approve further actions required.
05	<b>PLANNING</b> 1. <b>To receive and note planning decisions granted or not granted by Swindon BC</b>  <b>Application Ref: TPO-26-0122</b> Re: Works to Tree T002 under ref BOSTPO-26-2009. At: The Cold Harbour, Ermin Street, Blunsdon, Swindon <b>Decision from SBC: Granted consent</b>  <b>Application Number: S/26/0028/ADHI</b> Proposal: Internal and external alterations to fire damaged warehouse Site Address: Unit 1, Crompton Road Groundwell Industrial Estate Swindon SN25 5AW <b>Decision from SBC: Granted consent</b>  2. <b>To consider and agree comments upon NEW applications deposited from Swindon Borough Council for comment listed:</b>  <b>Application Ref: S/HOU/26/0409</b> Description: Erection of single storey side extension.

	<p>Site Address: 2 Kingsdown Lane, Blunsdon, Swindon SN25 5DL</p> <p><b>Application Ref: S/26/0265</b> Description: Demolition of garage, erection of 1no dwelling (Class C3), detached dwelling and associated works. Site Address: Longways, Front Lane, Blunsdon Swindon SN26 7BJ</p> <p><b>Application Ref: TPO-26-0122</b> Re: Works to Tree T002 under ref BOSTPO-26-2009. At: The Cold Harbour, Ermin Street, Blunsdon, Swindon</p> <p><b>3. To receive &amp; note planning correspondence received</b></p> <ol style="list-style-type: none"> <li>1. Email confirmation received from SBC to defer Application S/25/1500</li> <li>2. To receive an update on legal status of Judicial Review on Rivan application.</li> </ol>
<b>06</b>	<p><b>FACILITIES</b> To receive updates from working groups for the following regarding operations and approve any further actions required: (note project works will be discussed at the next finance meeting)</p> <ol style="list-style-type: none"> <li><b>1. Village Hall</b> – Update on painted line markings &amp; boiler works. Hayley will be cleaning kitchen cupboards and extra clean in toilets.</li> <li><b>2. Grounds Maintenance &amp; Open Spaces</b> – Update on cemetery maintenance.</li> <li><b>3. Community Building</b> – Update on valve replacement &amp; heating/Air Con conditions.</li> <li><b>4. Cemetery &amp; allotments</b> - Update from Cllr Gardiner on cemetery system.</li> <li><b>5. Pavilion, Recreation Ground &amp; Play areas</b> - To approve the quote from SDS Structural Engineers - £1680.00 to complete the planning conditions.</li> <li><b>6. MUGA</b> – Update for Broadband &amp; water connection.</li> </ol>
<b>07</b>	<p><b>FINANCE, GOVERNANCE &amp; POLICIES</b> – To discuss &amp; approve the following:</p> <ol style="list-style-type: none"> <li>1. To receive &amp; approve if agreed, the report for having anti-virus software on pc laptops.</li> <li>2. To receive &amp; approve if agreed, temporary fuel surcharge from Hills</li> <li>3. To note S106 table receipts has been amended from £125k to £108,161.44</li> <li>4. To review and approve Publication Scheme Policy</li> </ol>
<b>08</b>	<p><b>CORRESPONDENCE</b> - To receive <u>urgent</u> correspondence received and agree on items raised for the next agenda. <i>(To note, decisions cannot be made on matters raised in this section)</i></p> <ol style="list-style-type: none"> <li>1. Do BPC wish to become an ‘Emergency Contact Hub’</li> </ol>
<b>09</b>	<p><b>EXCLUSION OF PUBLIC</b> – To <b>vote to resolve</b> public exclusion from the next Motion 53, under subsection 2 of Public Bodies (Admission to Meetings) Act 1960</p>
<b>10</b>	<p><b>STAFFING:</b></p> <ol style="list-style-type: none"> <li>1. <b>To consider</b> and approve an increment increase for the Clerk as per her contract from scale point 32 to 33 which equates to 0.65p per hour.</li> <li>2. <b>To note</b> start of RFO Kate Egan as of 17<sup>th</sup> April 2026 on full contract, her email address is: <a href="mailto:finances@blunsdon-pc.gov.uk">finances@blunsdon-pc.gov.uk</a> All invoices and finance enquiries to go direct to Kate from this date.</li> <li>3. <b>To approve</b> training with Highworth TC - £40 per person for RFO and Clerk – 18/06/26</li> </ol>
<b>11</b>	<p><b>PARISH MATTERS:</b> To receive and note all other Parish issues raised as items to be added to the next agenda.</p>
<b>12</b>	<p><b>KEY MESSAGES &amp; MAGAZINE CONTENT:</b> To receive and note all suggestions received as key messages.</p> <ul style="list-style-type: none"> <li>• <b>Annual Parish meeting</b> – the date has been set for Thursday the 21<sup>st</sup> of May.</li> </ul>
<b>13</b>	<p><b>CLOSE OF BUSINESS &amp; NEXT MEETING</b> To record the end time of the meeting and confirm the Summons to attend the next meeting on Monday 20<sup>th</sup> April, <b>Finance Meeting</b>.</p>

Parish Councillors are reminded of their responsibilities in ensuring entries in the Register of Financial and Other Interests are updated as necessary, and the Monitoring Officer is informed of the nature of any gift or hospitality received in connection with their role of Parish Councillor, to the value of £50 or more, within 28 days of receipt.