

Terms & Conditions of Hire – Blyth Marketplace

The Hirer must be at least 18 years of age and may be asked to produce evidence of identity, Northumberland County Council reserves the right to refuse or cancel any application without stating their reason for doing so. This may include an application that, in the Council's opinion:

would or might be likely to cause or lead to a breach or possible breach of the peace, or
would or might be likely to cause or lead to a contravention or possible contravention of current criminal legislation or to use of the premises for an unlawful purpose, or
would or might be likely to cause or lead to damage to community relations, or to the harmony of the adjacent area, or

would or could be considered to be detrimental to the reputation and image of the Council or inappropriate for any other reason.

The Council also reserves the right to impose additional conditions where the nature of an application or other factors in their opinion so demand.

We may make change to these terms from time to time. Please check these terms to ensure you are aware of any changes.

IMPORTANT INFORMATION

The bookable space is shown in green on the plan below, please note that the market pavilion building is not included in the bookable area. The bookable area is public open space.



Road closure

There is a daily road closure in place to protect pedestrians using the marketplace. The closure is in place from 9am to 4pm.

All events must operate when the road closure is in place for public safety reasons.

Concessionary groups

The following groups are eligible for the concessionary use charge. They must select the correct concessionary type and service they are providing/ purpose of the booking and proof may be requested.

Registered Charities

Constituted/Community Group

All other groups will be charged as standard rate.

Rates

Hire rates are reviewed each financial year in accordance with all Northumberland County Council's fines and fees. All prices quoted and charged are subject to change from the 1st of April. This is likely to affect bulk bookings across multiple financial years. You may be asked to pay the difference between fees.

Payment

Our preference for payment is for customers to use card payment at the time of booking.

Alternatively, customers can request an invoice which would need to be paid within 30 days of the event.

The hirer must comply with all rules, including terms and conditions in this contract. The hirer must not use other spaces that were not contracted. Exceptions may apply for each venue.

Cancellation

Block booking

Following acceptance by Northumberland County Council of any block booking, the hirer must provide 2 weeks written notice to cancel any date(s) within that booking. Any cancellation or non-use of the hired facility, without the required 2 weeks' notice, will incur 50% of the hire cost. Cancellations with less than 7 days' notice will be charged in full.

Single Booking

One off bookings must be cancelled within 3 working days - anything less than this will not be refunded and will still be charged. Northumberland County Council have a 3 strike policy where all bookings must be cancelled if no longer required, if there are 3 instances of "no show" where the room has not been cancelled all future bookings will be terminated.

Northumberland County Council also reserves the right to terminate a booking with reasonable notice, normally no less than 28 days, unless in cases of emergency such as: industrial action, failure of electricity/gas/water supply and any circumstances beyond the control of Northumberland County Council.

Northumberland County Council accept no responsibility for loss or damage to any goods, material, clothing etc. brought into or left on the premises or within the curtilage of the site.

Insurance Policy

If the Hirer holds their own appropriate insurances for third party claims which will be valid for the booking(s) and is for the required sum, then this must be indicated on the booking form and a copy sent to Northumberland County Council at least 21 days prior to commencement of the booking.

Electricity Use

There are three electrical points on the marketplace, two are rated 32A and one is 64A. These sockets are available at the locations marked on the plan below. A standard daily charge of £20 will be applied to your booking if you indicate that you require use of these points for your event. Council staff will make the points available on the day of the event.

Electrical Specification and locations

Voltage 230V/400V

Frequency from 50hz to 60hz

Standard protection IP44

(IP67 on demand)

Regulation EN 60947-1 and

EN 61439



The Hirer is responsible for:

Submitting a booking request online via LemonBooking.

Paying the invoice at the time of booking or within 30 days of the event.

Supervising and controlling of all visitors attending their event, ensuring that they do not cause any nuisance or disturbance. A breach of this condition will result in the termination of the booking and potentially any future bookings.

Leaving the marketplace in a clean and tidy condition.

Indemnifying Northumberland County Council for the cost of repair of any damage done to any part of the property or its contents as a result of the booking.

Permitting the Police/personnel of the other emergency services/Council personnel or other persons authorised by the Council (e.g. Council contractors) to enter the marketplace at any time.

Do not bring onto the marketplace anything which may endanger the area, their users, or in any way invalidate insurance policies. This includes, but is not limited to, ensuring that electrical equipment used on Council land has been safety checked by a competent person and a copy of the PAT certificate provided as part of the booking to Northumberland County Council.

Parking on sites

Cars and vans must not be parked on the marketplace unless they are an integral part of the event (i.e. a hospitality/display vehicle). It is the responsibility of the hirer to ensure the car parking is sufficient for the booking request not Northumberland County Council staff.