



## **Safeguarding Children and Young People Policy**

### **1. Purpose**

This policy defines how Woodhouse Community Hall Trust operates to safeguard children, young people, at risk of abuse or neglect.

We have a duty of care and are committed to the protection and safety of everyone who enters our premises including children and young people involved as visitors and/or as participants in all activities and events.

We also have a duty to safeguard and support our trustees, volunteers, and staff.

### **2. Definitions**

Children and young people are defined as those persons aged under 18 years old. This policy will apply to all staff, contractors and volunteers and will be used to support their work. Safeguarding and promoting the welfare of children is defined as:

- protecting children from maltreatment
- preventing impairment of children's health and development
- ensuring that children grow up in circumstances consistent with the provision of safe and effective care
- taking action to enable all children to have the best outcomes.

People to whom this policy is relevant include:

- All trustees, volunteers, and staff.
- All those attending any activity or service that is being delivered from the village hall charity property.
- All visitors and contractors.

### **3. Policy Principles**

There can be no excuses for not taking all reasonable action to protect children and young people from abuse or neglect.

All children and young people of the United Kingdom have their rights enshrined within the Human Rights Act 1998.

Woodhouse Community Hall Trust has a zero-tolerance approach to abuse.

Woodhouse Community Hall Trust recognises its responsibilities for the safety and care of children under the Children Act 1989 and 2004.

Woodhouse Community Hall Trust is committed to promoting wellbeing, harm prevention and to responding effectively if concerns are raised. The Charity is aware of the work of their local safeguarding Board/Partnership and other support organisations on the development and implementation of procedures for the protection of children and adults at risk.

Safeguarding policies are about stopping abuse where it is happening and preventing abuse where there is a risk that it may occur.

Woodhouse Community Hall Trust is committed to the following principles:

- The welfare of the child or young person is paramount.
- All children and young people have the right to protection from abuse.
- Safeguarding is everyone's responsibility: for services to be effective each professional and organisation should play their full part; and
- All suspicions and allegations of abuse must be properly reported to the relevant internal and external authorities and dealt with swiftly and appropriately. The Mandatory Reporting Duties do not apply to Trustees, but best practice suggests we should adhere to the principle that if we have any concerns about a child or young person we should report it. (See Reporting sections below)

### **4. Procedures**

A. All members of the committee will sign the Declaration of Acceptance of Office for trustees which includes a declaration that they have no convictions in relation to abuse.

B. All members of the committee will familiarise themselves with safeguarding responsibilities, undertake training where appropriate on safeguarding issues including whistleblowing where it is available and offered by their local safeguarding board/partnership or other local support organisation and ensure that they understand the principles set out in this policy at 3 above.

C. All members of the committee will work together to promote a culture that enables issues about safeguarding and promoting welfare to be addressed.

D. Safeguarding training is mandatory for Trustees. This needs to be undertaken on appointment as Trustee and repeated every 3 years or sooner if the named Trustee deems this necessary; ie a change in guidance or requirements.

E. All members of the committee, helpers or other volunteers will not have unsupervised access to children or young people unless appropriately vetted.

F. The hall committee will follow safe recruitment practices.

G. A member of the committee will be appointed to be responsible for child and young people at risk safeguarding matters. This person will have responsibility for reporting concerns that arise, as a matter of urgency, to the relevant safeguarding agency.

The relevant safeguarding agency partnership is the Leicestershire and Rutland Local Safeguarding Children Partnership <https://lrsb.org.uk>

H. The Designated Safeguarding Lead (named Trustee) is Alison Michalska

I. All suspicions or allegations of abuse against a child or young person will be taken seriously and dealt with speedily and appropriately. Where you believe a child or young person is being harmed or is at risk of immediate harm, (for example, you believe an adult has been drinking alcohol to excess and is about to drive away with a child) the appropriate course of action is call the Police using 999.

For less urgent concerns, contact the named Trustee - Alison Michalska 07920727626, [alisonmichalska@icloud.com](mailto:alisonmichalska@icloud.com)

The appointed person will know who to contact and where to go for support and advice in relation to an allegation, a concern about the quality of care or practice or a complaint.

- An allegation may relate to a person who works with children or young people who has:
- Behaved in a way that has harmed a child or young person or may have harmed a child or young person.
- Possibly committed a criminal offence against, or related to, a child or young person; or
- Behaved towards a child (or children) or young person in a way that indicates they may pose a risk of harm to children or young person.

J. The hall committee will ensure that all hirers of the hall have signed a hiring agreement. This will require all hirers who wish to use the hall for activities which include children and young people, other than for hire for private parties arranged for invited friends and family, to either produce a copy of their Safeguarding Policy and evidence that they have carried out relevant checks through the Disclosure and Barring Service (DBS) when requested to do so or, confirm that they have understood and will adhere to the hall's principles and procedures with regard to safeguarding.

K. The management committee will review the policy biennially unless any national change of guidance requires us to do sooner.

Policy Implemented: June 2022

Reviewed: March 2023, March 2024, January 2026

Revised: May 2026

Review Due: May 2027

A handwritten signature in black ink, appearing to be 'R. O. Ory', written over a faint horizontal line.

Signed: .....

Position: Chairman

Date: 11/5/2026