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 Town Clerk's Department
 Municipal Buildings
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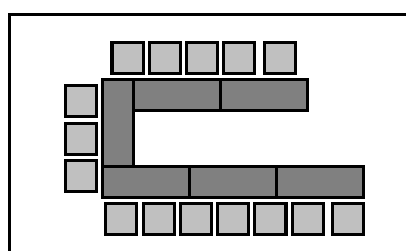
TRURO COMMUNITY LIBRARY ROOM FEES & CHARGES - FINANCIAL YEAR 2026/27

Our Community Rooms have a flexible layout, so we can set up the space to fit your requirements; each of our rooms has a different capacity, dependant on how you would like your space to be set up.

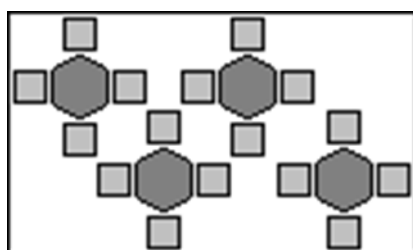
	Large Room	Medium Room
Theatre	50 People	25 People
Boardroom	18 People	14 People
Horseshoe	20 People	15 People
Cabaret	25 People	18 People



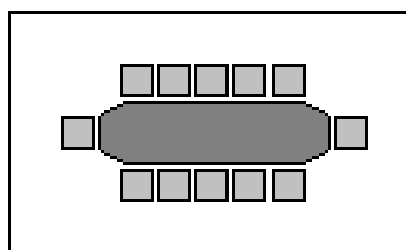
Theatre



Horseshoe



Cabaret



Boardroom

Should you want to book a room at Truro Community Library, please call Anna Sidney on 07973 497121, email trurocommunityrooms@liscornwall.org.uk, visit the Truro Community Library at Union Place, Truro, Cornwall, TR1 1EP

For a booking application form or use the online booking service <https://truro-community-library.lemonbooking.com/>. All bookings require a completed application form, in order process and confirm the booking.

Catering can be provided by the 'Flying Aubergine' café on the ground floor of the building; Contact them direct on 07813 112950.

Room Hire Charges 2026-27

Registered charities and not for profit organisations receive a discounted rate (prices in brackets).

An additional £10 per day for use of audio and visual equipment. Flipcharts are available for use free of charge.

Lift access is available to all floors.

(This schedule is subject to review and may change for future bookings)

	Large Room + use of community kitchen	Medium Room + use of community kitchen
Single Session	£85 (£65) Saturday £75 (£55)	£75 (£60) Saturday £60 (£50)
Double Session	£145 (£115) Saturday £125 (£100)	£105 (£80) Saturday £85 (£65)
Hourly Rate	N/A	N/A

Monday – Friday

Morning Sessions - **9.00am - 1.00pm**

Afternoon Sessions - **1.00pm - 5.00pm**

All day Session - **9:00am - 5:00pm**

Saturdays

Morning session - **10.00am - 1.00pm**

All day Session - **10:00am – 4.00pm**

Cancellation Fees and Charges

Commercial Bookings cancelled prior to commencement date:

- 1 month: No charge
- 15 – 30 days: 25% of total booking fee
- 4 – 14 days: 50% of total booking fee
- Less than 3 days: 100% of total booking fee

***Please note all session time are inclusive of set up and pack down, access to the room prior/post to the time listed above will not be authorised. Library opening hours are 9:00am-5:00pm Monday-Friday and 10:00am-4:00pm Saturday and will be closed on Sundays.**