

Smoking & Vaping Policy v0.1
Long Buckby Community Centre - Charity No. 271609

Community Centre Smoke-Free and Vape-Free Policy

1. Purpose

The purpose of this policy is to ensure a safe, healthy, and comfortable environment for all staff, volunteers, and visitors. We recognise the health risks associated with secondhand smoke and vapour, and aim to maintain a welcoming space for the entire community.

2. Scope

This policy applies to all individuals on the community centre premises, including but not limited to employees, volunteers, contractors, members, and visitors of all ages.

3. Policy Statement

Smoking and vaping are strictly prohibited inside the community centre and anywhere on the surrounding grounds, with the exception of one designated area.

This ban includes, but is not limited to:

- Cigarettes, cigars, and pipes
- E-cigarettes and vape pens
- Heated tobacco products
- Any other device or substance that produces smoke or vapour

4. Designated Smoking Area

We understand that some of our visitors choose to smoke or vape. To accommodate this while protecting the comfort of others, we have provided a single designated area.

- **Location:** The only permitted smoking and vaping zone is the **Designated Smoking Area located outside the front of the building in the car park area with a sign showing this.**
- **Rules of Use:**
 - Users must stay within the immediate vicinity of the sign indicating the designated area.
 - All cigarette butts and vaping refuse must be disposed of safely and tidily in the designated bin provided. Please do not litter the car park.
 - Please be mindful of noise levels and respectful of visitors arriving at or leaving the centre.

5. Compliance and Enforcement

The success of this policy depends on the thoughtfulness and cooperation of all our visitors and staff.

- **Trustees, Staff and Volunteers:** Are responsible for courteously reminding anyone seen smoking or vaping outside the designated area of this policy and directing them to the car park.
- **Visitors:** Anyone found smoking or vaping outside the designated area will be politely asked to move to the car park or extinguish their cigarette/device.
- **Persistent Breaches:** Individuals who repeatedly refuse to comply with this policy may be asked to leave the community centre grounds.

6. Implementation

Clear signage will be displayed throughout the community centre and grounds to remind visitors of the smoke-free policy and to direct them to the designated area in the car park.