

## **Standard Fees & Charges**

Discounts available for charities / community organisations / regular hirers

| Facility       | Day of Week                               | Times                     | Price           |
|----------------|---|---------------------------|-----------------|
| Main Hall      | Monday to Thursday                        | 6 am to 5 pm £15 per hour |                 |
| Main Hall      | Monday to Thursday                        | 5:30 pm to 1 am           | £24 per hour    |
| Main Hall      | Friday                                    | 6 am to 5 pm              | £17 per hour    |
| Main Hall      | Friday 5:30 pm to 1 am £2                 |                           | £28 per hour    |
| Main Hall      | Saturday (Block Rates) 6 am to 12 pm £110 |                           | £110            |
| Main Hall      | Saturday (Block Rates)                    | 6 am to 5 pm              | £187            |
| Main Hall      | Saturday (Block Rates)                    | 12:30 pm to 5 pm          | £110            |
| Main Hall      | Saturday (Block Rates)                    | 5:30 pm to 1 am           | £211            |
| Main Hall      | Saturday (Block Rates)                    | 12:30 pm to 1 am          | £310            |
| Main Hall      | Saturday (Block Rates)                    | 6 am to 1 am              | £390            |
| Main Hall      | Sunday/Bank Holiday                       | All Hours                 | £33 per hour    |
| Small Hall     | Monday to Thursday                        | 6 am to 5 pm              | £8 per hour     |
| Small Hall     | Monday to Thursday                        | 5:30 pm to 1 am           | £10.60 per hour |
| Small Hall     | Friday                                    | All hours                 | £10.60 per hour |
| Small Hall     | Saturday                                  | All Hours                 | £10.60 per hour |
| Small Hall     | Sunday/Bank Holiday                       | All Hours                 | £10.60 per hour |
| Dressing Rooms | All Days                                  | All Hours                 | £2.20 per hour  |
| Committee Room | All Days                                  | All Hours                 | £2.20 per hour  |

## **EQUIPMENT**

| Audio/Visual (per session)                              | £35    | Mounted projector, electric projection screen, 8 speakers, DVD Player, 2 wireless microphones, cables to PC and smartphone.   |  |  |
|---|--------|---|--|--|
| BAR SURCHARGE   |        |   |  |  |
| Bar Surcharge<br>(per 50 adults lower than<br>expected) | £50.00 | Bar included as part of hire charge. If requested and available, bar is staffed according to expected numbers. If numbers below expected, a surcharge is applied to recompense for staff costs. |  |  |

Our bar "Ridham Bar" is open 7pm-11:30pm Fridays. The bar can be opened at other times on application and arrangement can be made to provide specific drinks.

If hirers request us to provide a bar, hirers/guests are not allowed to bring in their own alcoholic drinks.

REFUNDABLE CONDITION BOND

## A Condition Bond is charged on all bookings.

The bond varies between £50 -300 depending on the type of event and numbers expected at the event. The bond is refunded after the event if there is no disruption and the Centre is "left as found".

The Trust reserves the right to retain part, or all, of the bond to make good any damage, pay for extra cleaning, for extra administration or for other extra costs related to the event.