

## Corn Exchange Selling Alcohol Terms and Conditions

<b>Name of hirer (premises user):</b>			
<b>Address:</b>			
<b>Email:</b>			
<b>Phone:</b>		<b>Mobile:</b>	
<b>Event details</b>			
<b>Type of Function:</b>			
<b>Date/s required:</b>			
<b>Times required:</b> (Available between 8am and Midnight Mon- Sat, 8am – 6pm Sun)	<b>Start time (including set up):</b>	<b>End time (including clear up):</b>	
Is your event open to the general public?	Y / N	If yes, please attach a copy of your current public liability insurance and risk assessment to your booking form.	

### IT IS ESSENTIAL YOU READ THE FOLLOWING STATEMENTS BEFORE SIGNING

Under the Licensing Act 2003, the sale of alcohol in this premise is subject to a mandatory condition requiring that where the licensable activities involve the supply of alcohol, all such supplies must be made by or under the authority of the named premises user. If there is a breach of this condition, the premises user and the individual making the supply in question would be liable to prosecution.

It should be noted that the following, among other things, are offences under the Licensing Act 2003. You are required to ensure that these conditions are adhered to

- *the sale or supply of alcohol to children under 18 years of age (maximum fine on conviction is a fine up to level 5 on the standard scale, currently £5,000);*
- *allowing the sale of alcohol to children under 18 (maximum fine on conviction is a fine up to level 5 on the standard scale, currently £5,000);*
- *knowingly allowing the consumption of alcohol on the premises by a person aged under 18 (maximum fine on conviction is a fine up to level 5 on the standard scale, currently £5,000);*
- *allowing disorderly behaviour on the premises (maximum fine on conviction is a fine up to level 3 on the standard scale, currently £1,000);*
- *the sale of alcohol to a person who is drunk (maximum fine on conviction is a fine up to level 3 on the standard scale, currently £1,000);*
- *obtaining alcohol for a person who is drunk (maximum fine on conviction is a fine up to level 3 on the standard scale, currently £1,000);*
- *knowingly allowing a person aged under 18 to make any sale or supply of alcohol unless the sale or supply has been specifically approved by the premises user or any individual aged 18 or over who has been authorised for this purpose by the premises user (maximum fine on conviction is a fine up to level 1 on the standard scale, currently £200); and*
- *knowingly keeping or allowing to be kept on the premises any smuggled goods which have been imported without payment of duty or which have otherwise been unlawfully imported (maximum fine on conviction is a fine up to level 3 on the standard scale, currently £1,000).*
- *No person to be allowed to leave premises whilst in possession of any drinking vessel or open glass bottle, whether empty or containing any beverage.*
- *The hirer shall ensure specified accommodation limit is not exceeded.*
- *Prominent clear notices shall be displayed at all exits requesting patrons to respect needs of local residents and leave premises and area quietly.*
- *If entertainment of adult nature takes place, no person under age of 18 shall be allowed on licensed premises and a*

*clear notice to this effect shall be displayed in prominent position.*

In addition, where the premises are to be used primarily or exclusively for the sale or supply of alcohol for consumption on the premises, it is an offence to allow children under 16 to be present when the premises are open for that purpose unless they are accompanied by an adult. In the case of any premises at which sales or supplies of alcohol are taking place at all, it is an offence for a child under 16 to be present there between the hours of midnight and 5am unless accompanied by an adult. In both instances, the penalty on conviction is a fine not exceeding level 3 on the standard scale, currently £1,000.

Alcohol supplied is only for consumption on the premises, you are required to ensure that no person leaves the premises with alcohol supplied there. If such a supply takes place, the premises user may be liable to prosecution for carrying on an unauthorised licensable activity.

The hirer named above agree to abide by the terms and conditions set out by Licensing Act 2003 as listed above:

Signed:

Date:

Print name:

Organisation (if applicable):

**Your privacy is important to us.**

We need to process your data to perform administration tasks.

We will comply with all data protection laws. We will only store your data for as long as we are legally required to do so.

You can find out more from our "Privacy Notice" which is available from our website or from the council Office or at

[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)

**Please confirm your consent below.**

Yes, I consent to Faringdon Town Council holding the data on this form for administration purposes only.

**This form should be returned to:**

**Faringdon Town Council, The Pump House, 5 Market Place, Faringdon, SN7 7HL**