Security Requirements for Venue Bookings at

Emersons Green Village Hall

Customer Information

To ensure the safety of guests, neighbours, and venue staff, security personnel may be added to bookings where additional support is needed for crowd management, safe arrival and dispersal of guests, parking supervision, and late-night event safety. Security helps events run smoothly and ensures venue rules are followed.

When Security Will Be Added

Security requirements are based on guest numbers, event finish time, and event type.

1. Guest Numbers

- Up to 49 guests – Security not normally required
- 50–120 guests – Assessed case-by-case. May require security depending on event details

2. Finish Time

- Before 19:00 – Security not normally required
- 19:00–22:00 – May require security depending on event details

3. Event Type

- Alcohol service
- DJs or live music
- Large celebrations or parties
- Public or ticketed events
- External promoters

Costs

Where security is required, the cost will be added to the booking invoice. Requirements will be confirmed before your booking is finalised.

Important Information

- Security decisions are made following a safety risk assessment.
- Changes to guest numbers or event details may change security requirements.
- The venue reserves the right to require security where necessary for safety.
- The Hall and Event Manager or Trustees decision is final