

Booking request form

Jan 2025

Booking request form for Dramatize Community Centre (1/2)

You can find out about our facilities, prices & other details here: <https://dramatize-community-centre.lemonbooking.com>

A - Contact details

A1. Your full name: *

A2. Group/Business name: (If applicable)

A3. Phone number: *

A4. Email address: (Optional)

B - Booking request details

B1. Which of the following best describes you? (Please only tick one) *

☐ Standard

B2. Number of participants: *

Max attendees at any given time.

B3. Please select a category for your booking request: (Please only tick one) *

☐ Admin

☐ AGM

☐ Children's party

☐ Church service

☐ Community event

☐ Dance

☐ Fitness class

☐ Martial arts

☐ Meeting/Presentation

☐ Party

☐ Teaching/Coaching

☐ Wedding Reception

☐ Yoga

☐ Other category (Describe in D1)

B4. Dates, times & facilities - Please clearly state the dates, times AND facilities that you would like to book: *

B5. Equipment & services - Please indicate if you require any special equipment or services: (Optional)

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B - Booking request details (continued)

B6. Please describe how you plan to use our facilities: *

B7. Is this a public event?

B8. Website/Facebook URL (Public events only):

C - Billing address

This information will be included on your invoice.

C1. Address line 1: *

C2. Address line 2:

C3. Town/City: *

C4. Postcode: *

C5. County:

C6. VAT number: (If applicable)

D - Summary

D1. Do we need to know anything else about your request? Please enter any additional comments below:

D2. Conditions of hire: (Tick the box to confirm) *

☐

I am 18 years old or older and I accept the conditions of hire for this booking request:

D3. GDPR: (Tick the box to confirm) *

☐

I give consent to Dramatize Community Centre to use my name, email, phone and address to process this booking request and to store my data for future booking requests and accounting purposes. This is mandatory to book with the system and these details are not used for any other purposes

D4. Your signature: *

Date: