

FIRE ACTION PLAN

FOR ALL STAFF AND VISITORS TO THE RIVERSIDE CENTRE

- On discovering a fire – shout “*FIRE*” and activate the nearest manual call point
- Designate one person to call 999 and ask for the fire service. Start to evacuate the building
 - **DO NOT** stop to collect personal belongings
 - **DO NOT** re-enter the building until given *all clear* by the fire service

Riverside Centre, off Brook Street, Dawlish, EX7 9AJ

What3words location: [///trailer.guidebook.expose](https://trailer.guidebook.expose)

- Ensure everyone from your office area or visiting group has left the building
- Everyone assembles behind the Monterey Pine at the assembly point (see location plan below)
- Roll-call that all your colleagues are accounted for
- Wait for the fire service to arrive and give as much information as possible

Riverside Centre Fire Assembly Point:

