

Version	3.1
Agreed by	Brockenhurst Village Trust Board
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Document Amendment sheet

New amendments shown in green text.

Date	Amendment Ref	Previous page location within this doc.	Related Doc Ref	Details	New page location within this doc.
Sept 2025	2025/01	NA	Amendment sheet	This table	NA
Sept 2025	2025/02	Page 4	Section 6 - Procedure	New paragraph added	Page 4
Sept 2025	2025/03	Cover sheet	NA	Related docs list relocation from cover page to new Section 8	Page 5
Sept 2025	2025/04	Page 3	Section 2.1 - Application	Additional note added on the application of this policy	Page 3
Sept 2025	2025/04	Page 4	Section 5 - Responsibilities	Additional note added to BVT responsibilities	Page 4

1. Purpose of this Safeguarding Policy and Procedure

To promote the welfare and ensure the safety of children and vulnerable adults, referred to in this policy as Vulnerable Users, using the Community Hub Facilities provided by the Brockenhurst Village Trust which includes the hall, MUGA and “greenspace” in Highwood Rd and the “Brock charity Shop” on Brookley Rd, Brockenhurst.

To define and provide information to trustees, staff, contractors, volunteers, user groups and visitors about their responsibilities in relation to children, young people, and adults at risk of abuse or neglect.

Brockenhurst Village Trust (BVT) has a duty of care and is committed to the protection and safety of everyone who enters the sites and uses the facilities as visitors or as participants in activities or events. The BVT has a duty to safeguard and support trustees, volunteers, staff, and contractors to ensure that children, young people, and adults are not at risk of abuse or neglect.

2. Application

This policy and the procedures are applicable to trustees, members of staff, contractors, managers/leaders of hall user groups and volunteers who work with, or have contact with children and young people and vulnerable adults during:-

2.1 Activities held on the sites owned by Brockenhurst Village Trust at Highwood Rd and Brookley Rd. **Consideration should be given to how this policy will be fully implemented in all areas of the facilities – due consideration should be given to communal areas such as toilets and corridors etc.**

2.2 Off-site activities organised by BVT.

Some user groups will have their own governing bodies with specific requirements and expectations for safeguarding. Other groups or individual hirers, without their own policies, agree to adhere to the BVT safeguarding principles and procedures when hiring the facilities.

3. Safeguarding Vulnerable users: The law

There are three key pieces of legislation which govern safeguarding. These are:

- The Childcare Act 2006, which regulates childcare.
- The Safeguarding Vulnerable Groups Act 2006, which provides the framework for the Vetting and Barring scheme and was passed to help avoid harm, or risk of harm, by preventing people who are deemed unsuitable to work with children and vulnerable adults.
- The Protection of Freedoms Act 2012. This defines the scope of Regulated Activity (means unsupervised work or activities involving regular or close contact with children and vulnerable adults).

4. Principles

The BVT Board of Directors is committed to promoting wellbeing and preventing harm and will ensure any concerns raised regarding children and vulnerable adults within its remit are responded to effectively following established safeguarding principles and procedures.

The BVT Board is committed to following the guidance of The Charities Commission on Safeguarding and Protecting People:-

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