



PEASEDOWN ST JOHN PARISH COUNCIL

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Miners' Welfare Recreation Ground, Peasedown St. John Football Pitch and Structures and Changing Room Facilities

Partnership and Service Level Agreement Dated 24th June 2026

1.	INTRODUCTION
	Miners' Welfare Recreation Ground is a football pitch with spectator stand and dugouts with a changing room facility. Since the 2024/25 season there is also a canteen and disabled toilet unit. All the facilities are provided by Peasedown St John Recreation and Children's Playground Charities using donations from the football clubs which is subsidised by the Parish Council as the Charity Trustee. This grass roots facility enables the partner agencies to develop a closer working relationship for the benefit of the local football community.
2.	THE PURPOSE OF THE AGREEMENT
	To establish a formal agreement setting out the roles and responsibilities of the partner agencies to enable them to achieve common aims and objectives. This agreement has been established to support the maintenance of the Recreation Ground football facilities whilst simultaneously promoting a cordial system of use between all football teams and the Parish Council.
3.	PARTNER AGENCIES
	Peasedown St John Parish Council - "The Council"
	Club No. 1 – Peasedown Miners' Welfare Football Club – "PMWFC"
	Club No. 2 – Team Nathan AFC – "TNAFC"
	Club No. 3 – Bath City Women's Development Team – "BCWDT"
	Club No. 4 – One-Off Hirers
4.	GENERAL CONTEXT OF PARTNERSHIP AGREEMENT AND SLA
	a) A set of keys for the changing room accommodation and football ground will be issued upon receipt of a £50 key deposit¹ ; any loss of keys must be reported to the Parish Council Office and replacements must be paid for. A key holder register is kept by the Council, who must be notified if the key holder or the key holder's contact details change. b) A financial donation of £80.00 per game or £95 per game with canteen (see section 6.7.a) or £17.50 per game for youth teams for the 2026-27

¹ The deposit will be returned at the end of the season when the keys are handed back.

	season will be made towards the running costs and utilities (this figure is based on the information you have provided at the beginning of the season for the number of games played). This donation will be made payable to Peasedown St. John Parish Council (as Trustees of the Recreation Ground). Payable in two instalments; the first of circa 60% by 31/08/2026 and the remaining balance of circa 40% by 31/01/2027 (any change to these amounts or date must be with prior agreement of the Parish Council). The keys for the facilities will be issued at the start of each season on receipt of this payment and the £50 key deposit². Clubs must not obtain their own copies of keys; if additional copies are required, they should contact the Parish Council, and an extra set will be arranged for which clubs will need to cover the cost.
	c) Failure to pay within 30 days of the dates listed above (unless previously agreed with the Parish Council) will result in your team being unable to use the pitch and football facilities. Pay as you play matches/teams will not be permitted.
	d) A list of fixtures for all the teams using the facilities will be displayed on the wall in the home team changing rooms.
	e) The user agreement must be signed prior to the start of the new season to enable football facilities to be accessed.
5.	KEY PARTNER ROLES
	All Clubs
	a) Leave the facilities tidy, clean and as another team would expect to find them. This includes not banging/clearing mud from boots on the building walls, nor leaving any litter around the pitch, utilising the boot scraper and recycling bins provided.
	b) Ensure that when leaving the facilities all portable electrical appliances (particularly the radiators) and all lights are switched off.
	c) Clubs are obligated to report, to the Parish Council, any damage that is incurred to the football facilities during their use and the Parish Council will investigate/rectify any issues.
	d) Lock the changing rooms (doors and grilles), the pitch gate and the main field access gate after use.
	e) Parking is permitted on the designated matted parking areas only. Once this area is full, any additional vehicles must be parked off site of the Recreation Ground. Traffic cones have been provided – these must be used to prevent vehicles accessing the Bath Road side of the pitch.
	f) It is at the Parish Council's discretion, whether to permit vehicles onto the Recreation Ground. A decision on this will be posted into the Football WhatsApp group on a Friday.
	g) Show respect for the residents surrounding the Recreation Ground; for example: noise and appropriate behaviour.
	h) The suitability of the pitch for matchdays is a decision for Peasedown St John Parish Council, as the landlord, or the match Referee. The decision of either is final.
	i) If any matches due to be held on a Saturday are called off due to bad weather, then no football is to be played on a Sunday.
	j) Home teams are responsible for their own white lining using the equipment and paint provided in-line with usage guidelines provided by the Council.

² The deposit will be returned at the end of the season when the keys are handed back.

	k) No items are to be stored in the Changing Rooms; any items/lost property found after the weekend will be retained by the Parish Council office for 30 days before being disposed of.
	l) The Parish Council undertakes PAT testing on an annual basis for all appliances at the Changing Rooms. Only electrical appliances which have been PAT tested should be used in the building.
	m) A copy of your club's fixtures must be placed on Lemon Booking so all teams can see who is playing when. This must include all league games for all teams using the facilities. If any cup games are to be played notification of dates and times must be emailed to the Council office as soon as they are known.
	n) You must amend the Lemon Booking Calendar and inform the Parish Council beforehand if you make any changes or rearrangements to fixtures.
	o) If the pitch is not scheduled to be used the Council reserve the right to let the pitch for that date/period.
	p) Utilise the pitch line marking machine when necessary for their matches. The pitch must be re-lined to a required standard to enable any match to be played, based on the opinion of the referee.
	q) Line marking paint concentrate has been supplied and must be utilised as per the instructions on the bottle. It is located in a lockable cupboard situated within the storage container and must be returned directly after use. Please advise the Office (office@peasedownstjohnparishcouncil.gov.uk) by email when paint stocks are low.
	r) The paint must be used within the recommended health & safety instructions and with the protective gloves, goggles and wipes which are provided (also stored in the lockable cupboard).
	s) The machine must be drained and wiped clean of paint residue directly after use using the provided hose pipe; so, it is ready for re-use by others.
	t) Surplus diluted paint must be stored in the air-tight container provided for re-use (if suitable) or disposed of in a safe and appropriate manner (not into drains or watercourses).
	u) Clubs are obligated to report, to the Parish Council, any damage that is incurred to the machine during their use and the Parish Council will investigate/rectify any issues.
	v) During the football season, the machine and paint will be stored in a lockable cupboard located within the container for which a key is provided.
6.	FACILITY MANAGEMENT
	The management of the facilities will be carried out by the Council.
6.1	HOURS OF USE
	a) Matches are generally restricted to two a week – the Facilities manager will decide if further matches can be played (dependent on the state of the grass and facilities). The Facilities Manager's decision is final. Saturday Team A will have first choice of Saturday fixtures. Saturday Team B will have the opposite Saturdays for home matches. Sunday Team A will have Sunday first choice of Sunday fixtures.

	Sunday Team B will have the opposite Sundays for home matches.
	b) The Sunday matches may include a youth team.
	c) Teams must inform their League Fixtures Secretary of this rule so they can schedule the team's matches accordingly.
	Casual Bookings (Friendlies) / One Off Hirers
6.2	Friendly matches to be charged at a 50% discounted rate for up to 2 matches.
	a) Any more than 2 friendly matches will be charged at full rate.
	b) One-off bookings are charged at a financial donation of £80.00 per game or £95.00 per game with canteen (see section 6.7.a) or £17.50 per game for youth teams.
	Maintenance
6.3	The Council will provide all necessary works required for the football pitch maintenance, so that site is kept in a clean, safe condition and fit for use. Clubs are obligated to keep the facilities clean and tidy (see item 5a).
	a) The Council will procure specialist contractors for operations, which are beyond the capability of staff employed for site maintenance.
	b) Legionella testing and associated maintenance checks will be undertaken. Any associated legionella requirements will be issued as an addendum to this document upon advice by the contractor appointed by the Council.
	c)
	Equipment & Storage
6.4	The Council will provide safe and appropriate equipment for use and enjoyment and appropriate storage for such equipment where appropriate.
	a) Clubs must supply their own corner flags and balls; these can be stored on your allocated shelving unit within the storage container. The Council supply for use, by all teams, a set of goal nets which are stored within the storage container. If you use them, please pack them away tidily.
	b) The Council supply for use, by all teams, a pitch line marking machine. This machine may only be used by a responsible adult and in accordance with the regulations listed in section 5.
	c) Only materials relating to football shall be stored in the lock-up. The Changing rooms are not to be used as secondary storage.
	d)
	Changing Accommodation
6.5	The Council will ensure that the sport of football is given priority use of the changing facilities at all times.
	a) The Council will maintain changing rooms in a condition, which is clean, presentable, and fit for use.
	b) The Council will make changing accommodation available for use to adult teams – youth teams may not have access to the changing rooms.
	c) Changing rooms shall not be used as a storage facility – all football equipment must be stored neatly in designated place in lock-up.
	Accessible Unisex Toilet
6.6	The accessible toilet is included as part of the changing accommodation.
	a) The Council will ensure that the football teams are given priority use of the accessible toilet on match days.
	b) Leave the facilities tidy, clean and as another hirer would expect to find them. This includes disposing of any rubbish in the proper receptacles provided.

	c) Clubs are obligated to report, to the Parish Council, any damage that is incurred to the accessible toilet during their use and the Parish Council will investigate/rectify any issues.
	d) After use, ensure that all lights and taps are switched off, doors are closed and locked, and all external shutters are secured down and locked.
	Canteen Unit
6.7	a) The canteen unit is not included as part of the changing accommodation. The usual cost for hire is £10 per hour with a minimum booking period of 3 hours. Payment for the canteen is to be paid in advance of use. However, there is a package deal discount, if the football facilities and the canteen are hired together (on the same date/time) a 50% reduction on the hire charge for the canteen, providing a deal of £95 for both per session. This is open to any hirer of the recreation ground facilities.
	b) The Council will ensure that the football teams are given priority use of the canteen unit on match days.
	c) General items will be provided for all to use, e.g. fridge; tables; chairs; kettle; hotplate; tea urn etc. Any items, not supplied by the Parish Council, that are left in the unit will be treated as lost property. Therefore, any items found after a weekend/match use of the unit will be retained by the Parish Council office for 30 days before being disposed of - 01761433686.
	d) The canteen unit is an unlicensed premises, and so alcohol must not be sold/served from the unit.
	e) The Parish Council undertakes PAT testing on an annual basis for all appliances at the canteen unit. Only electrical appliances which have been PAT tested should be used in the building.
	f) Leave the facilities tidy, clean and as another hirer would expect to find them. This includes wiping all tables/surfaces, washing up and putting away any crockery, sweeping the floor and disposing of any rubbish in the proper receptacles provided.
	g) Ensure that when leaving the facilities all portable electrical appliances and all lights are switched off.
	h) Clubs are obligated to report to the Parish Council, any damage that is incurred to the canteen unit facilities during their use and the Parish Council will investigate/rectify any issues.
	i) After use, ensure that all windows and doors are closed and locked, and all external shutters are secured down and locked.
	Changes to this Agreement
7.	This agreement covers the 2026/27 football season and will be reviewed throughout. The Council reserves the right to amend this agreement through the season where necessary. Regular spot checks will be undertaken by the Council and failure to comply with this agreement may result in it being terminated at which point the football facilities will no longer be available for use.
	Signed:

	Name: Sam Nash – Parish Clerk
	Organisation: Peasedown St John Parish Council
	Date:
	Signed:
	Name: Simon Smith
	Organisation: Peasedown Miners' Welfare Football Club
	Date:
	Signed:
	Name: Rebecca Rac
	Organisation: Team Nathan AFC
	Date:
	Signed:
	Name: Jane Jones
	Organisation: Bath City Women's Development Team
	Date:
	One-Off Hirers
	Signed:
	Name:
	Organisation:
	Date: