

Cost: The cost for room hires at the centres is £27.50 per hour for the main halls and £18.70 per hour for the small halls or £46.20 per hour for both.

- Where external suppliers or additional hired services are used (for example, inflatable or bouncy castle providers), the hirer must provide copies of all relevant documentation prior to the booking. This includes, but is not limited to, risk assessments, public liability insurance certificates, and any other documentation reasonably requested by Rubicon Leisure.
- Rubicon Leisure accept no responsibility for the loss of or damage to personal belongings, vehicles, or items left within vehicles, nor for any other unforeseen incident occurring while on, in, or in the vicinity of the premises.
- All sessions are unsupervised by Rubicon Leisure staff. During the period of hire, it is the responsibility of the hirer, parents, or event organisers to always ensure appropriate supervision. Rubicon Leisure recommends that each activity is supervised by at least one responsible adult or parent.
- Food and beverages are not provided as part of the hire.
- Rubicon Leisure will provide an appropriate number of tables and chairs in line with the room's maximum capacity. No additional tables or chairs beyond this provision will be supplied.
- The use of barbecues (BBQs), fireworks, smoke machines, or similar equipment is strictly prohibited due to fire safety and insurance requirements. Smoke machines must not be used as they may activate fire alarm systems.
- Payment of the hire fee is required in full upon confirmation of the booking. Payment may be made via the invoice payment link or in person at Abbey Stadium reception. If payment is not received at least **one week prior to the booking**, Rubicon Leisure reserves the right to cancel the booking.
- Access to the building will be provided during the week prior to the booking, once the signed hire agreement has been returned and full payment has been received.
- At the conclusion of the hire, the hirer is responsible for removing all rubbish and disposing of it in the outdoor bins provided. Tables must be wiped clean before being stored away, floors swept where used, and all decorations removed. Any full, burst, or unused balloons must be disposed of appropriately.
- By entering into this agreement, the hirer confirms that they understand and accept all conditions of hire. The hirer further acknowledges that they are responsible for the health and safety and personal belongings of all persons attending the booking and agrees not to hold Rubicon Leisure liable for any loss, damage, or injury arising during the hire.